

**Agenda**  
**Thirty-fourth Regular or Special Meeting**  
**of the Twenty-Ninth Town Council of Highland**  
**Regular Meeting of Monday, March 08, 2021 at 6:30 p.m.**  
 Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code  
 This meeting will be convened as an electronic meeting, pursuant to Governor  
 Holcomb's Executive Orders, 20-04, 20-09, 20-25 and extended by Executive  
 Order 21-05, allowing such meetings, pursuant to IC 5-14-1.5-3.6 for the  
 duration of the emergency, through to March 31.

People may observe and record the meeting for live streaming by joining the meeting on the Zoom platform: <https://zoom.us/j/92603755768?pwd=aVJmbThaR3JlSVhCQldPWm5hc3A0UT09>

Further, persons wishing to offer comment in the meeting may access the electronic meeting by using the preceding and adding the password for Meeting ID 926 0375 5768, password (code): 071346.

<b>Prayer:</b>	Mark Herak
<b>Pledge of Allegiance:</b>	Mark Herak
<b>Roll Call:</b>	
	Bernie Zemen
	Mark A. Herak
	Mark J. Schocke
	Thomas (Tom) Black
	Roger Sheeman



**A GREAT PLACE  
TO CALL HOME**

<b>Minutes of Previous Session:</b>	Minutes of the Regular Meeting of 22 February 2021.
<b>Special Orders:</b>	<ol style="list-style-type: none"> <li>1. <b>Consideration of Proposed Additional Appropriations:</b> <i>(non-controlled funds)</i> Proposed Additional Appropriations in Excess of the 2021 Budget for the <b>Public Safety LIT Fund</b> in the amount of <b>\$110,000</b>.             <ol style="list-style-type: none"> <li>(a) Attorney verification of Proofs of Publication: The TIMES 25 February 2021.</li> <li>(b) <b>Public Hearing.</b></li> <li>(c) Action on <b>Appropriation Enactment No. 2021-08:</b> An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the <b>Public Safety LIT Fund</b>, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.</li> </ol> </li> </ol>
<b>COMMENTS FROM THE PUBLIC or VISITORS</b>	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to <b>two (2) minutes</b> and encouraged to avoid repetitious comments.
<b>Staff Reports:</b>	<ul style="list-style-type: none"> <li>• Building &amp; Inspection Report for February 2021.</li> <li>• Fire Department Report for February 2021.</li> </ul>

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services alternative audio/visual devices etc.) for participation in or access to Municipal sponsored public programs services and or meetings the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program service and or meeting. To make arrangements contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

---

• **Workplace Safety Report for February 2021.**

---

**Appointments:**

*Executive Appointments (May be made in meeting or at another time)*  
(Appointments have been placed on agenda in case there is readiness to act)

Home Rule Boards and Commissions

1. **Tree Board Chairperson.** The Town Council President also appoints the Chairperson to be selected from the membership of the board. (See HMC Section 8.25.030 (C)) *(Currently held by Bill Vargo.)*

*Legislative Appointments*

Home Rule Commissions

2. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2023. *There is currently 1 of the 17 in place and serving. Currently serving is Teri Yovkovich.*
3. **Community Events Commission Multi-year positions:** (2) appointments to be made by the Town Council. **Term: 4 years.** *(Note: One vacancy of term expires on 1 Jan 2025. One vacant post the term of which expires 1 January 2022, unexpired term)*

*Single year positions:* (3) appointments to be made by the Town Council.  
**Term: 1 year.** *(Note: Three (3) vacancies)*

---

**Unfinished  
Business &  
General Orders:**

1. **Resolution No. 2021-09:** A Resolution Authorizing the Town of Highland, Indiana to Enter into an Agreement with the County of Lake, Indiana in Undertaking Community Development Activities for Fiscal Years 2022, 2023 and 2024.
2. **Resolution No. 2021-10:** An Exigent Resolution Providing for the Transfer Of Appropriation Balances from and among Major Budget Classifications in the Public Safety Local Income Tax Fund as Requested by The Proper Officer and Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.
3. **Works Board Order No. 2021-03:** An Order of the Works Board Accepting the Proposal of Lounges Entertainment LLC for Professional Entertainment and Stage Services for the Town of Highland, Associated with Independence Day Festivities, and to Comply with the Provisions of IC 22-5-1.7 et seq.
4. **Action to approve appointment or employment of full-time employee, pursuant to Section §3.03 of the Compensation and Benefits Ordinance.** *Assistant Public Works Director recommends the following:*
  - (A) *The hiring of Adam Massey, to the full-time position of Utility Worker/Driver C in Public Works Department (Agency) at a rate of pay of \$16.24 per hour. This will not increase the full-time workforce greater than the authorized work force strength.*

**Review and Actions for Economic Revitalization Area Compliance**

5. **Consideration of the Compliance with the Statement of Benefits as filed and represented by People's Bank S.B. 3915, 3919 & 3927 Ridge Road, Highland.** *At its meeting of September 14, 2015, the Highland Town Council passed Resolution No. 2015-37 approving this application and its terms*
- 

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services alternative audio/visual devices etc.) for participation in or access to Municipal sponsored public programs services and or meetings the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program service and or meeting. To make arrangements contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

---

for property tax abatement upon the increase in assessed value of \$667,800 as well as a new job and retention of five existing jobs all in consequence of construction of a new building, a People's Bank SB Branch at 3915, 3919 and 3927 Ridge Road, for a period of time not to exceed ten (10) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review at its meeting of November 13, 2017, its second at the Town Council meeting of 26 February 2018 ;its third one at its meeting of 25 February 2019 and its fourth one was at its meeting of March 09, 2020. The Town Council found the applicant in compliance at each meeting. This is the fifth review for compliance by the petitioner of its terms in the application but the fourth one that applies after filing with the Lake County Auditor. This review is for Taxing period 2021 pay 2022. If approved, five years remain on the 10 year abatement.

6. **Consideration of the Compliance with the Statement of Benefits as filed and represented by High RE 3940, LLC d.b.a., Culver's 3950 Ridge Road, Highland.** At its meeting of January 30, 2012, the Highland Town Council approved this application for property tax abatement upon the increase in assessed value in consequence of construction of a new building a Culver's Restaurant 3940 and 3950 Ridge Road, for a period of time not to exceed ten (10) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review at its meeting of March 9, 2015, its second at its meeting of February 08, 2016, its third review at its meeting of February 27, 2017, its fourth review at its meeting of 26 February 2018, its fifth review at its meeting of 25 February 2019 and its sixth review at its meeting of March 9, 2020. The Town Council found the applicant in compliance at each meeting. This represents the seventh review of compliance for this property and the seventh one that applies after filing with the Lake County Auditor. This review is for Taxing period 2021 pay 2022. If approved, three years remain on the 10 year abatement.
7. **Consideration of the Compliance with the Statement of Benefits as filed and represented by the former Baldi-Hoobyar Equities Indiana LLC now City Volkswagen of Highland, d.b.a. Highland Volkswagen, 9601 Indianapolis Boulevard, Highland.** At its meeting of October 10, 2012 and confirmed at its meeting of December 10, 2012, the Highland Town Council approved this application for property tax abatement upon the increase in assessed value in consequence of construction of a new building a Volkswagen Retail Dealership, 9601,9553 and 9545 Indianapolis Boulevard, Highland, for a period of time not to exceed ten (10) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review at its meeting of March 9, 2015, its second at its meeting of February 08, 2016, its third at its meeting of February 27, 2017, its fourth at its meeting of 26 February 2018, its fifth at its meeting of February 25, 2019 and its sixth review at its meeting of March 9, 2020. The Town Council found the applicant in compliance at each meeting. This represents the seventh review of compliance for this property and the seventh one that applies after filing with the Lake County Auditor. This review is for Taxing period 2021 pay 2022. If approved, three years remain on the 10 year abatement.
8. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Indiana GROCERY GROUP (formerly known as SVT, LLC.), 2244-45<sup>th</sup> Avenue, Highland.** At its meeting of March 26,

---

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services alternative audio/visual devices etc.) for participation in or access to Municipal sponsored public programs services and or meetings the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program service and or meeting. To make arrangements contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

---

2012, the Highland Town Council approved this application for property tax abatement upon the increase in assessed value in consequence of construction of a new building SVT, LLC Headquarters, 2244 45<sup>th</sup> Avenue, Highland, for a period of time not to exceed ten (10) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review at its meeting of April 13, 2015, its second at its meeting of February 08, 2016, its Third review at its meeting of February 27, 2017 its fourth at its meeting of 26 February 2018, its fifth at its meeting of 25 February 2019 and its sixth at its meeting of March 9, 2020. The Town Council found the applicant in compliance at each meeting. This represents the seventh review of compliance for this property and the seventh one that applies after filing with the Lake County Auditor. This review is for Taxing period 2021 pay 2022. If approved, three years remain on the 10 year abatement.

9. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Druktenis Realty, LP dba CIRCLE GMC/BUICK, 2440-45<sup>th</sup> Avenue, Highland.** At its meeting of July 19, 2010, the Highland Town Council approved this application for property tax abatement upon the increase in assessed value in consequence of conversion of existing building Circle GMC/Buick, 2404 45<sup>th</sup> Avenue, Highland, for a period of time not to exceed ten (10) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review at its meeting of April 13, 2015, its second at its meeting of February 08, 2016, its third at its meeting of February 27, 2017, its fourth at its meeting of 26 February 2018, its fifth at its meeting 25 February 2019 and its sixth at its meeting of March 9, 2020. The Town Council found the applicant in compliance at each meeting. This represents the seventh review of compliance for this property and the seventh one that applies after filing with the Lake County Auditor. This review is for Taxing period 2021 pay 2020. If approved, three years remain on the 10 year abatement.
10. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Demand Real Results, LLC, dba SAFETY TRAINING SERVICES, INC., 8516 Henry Street, Highland.** At its meeting of September 8, 2014, the Highland Town Council approved this application for property tax abatement upon the increase in assessed value in consequence of conversion of existing vacant building located at 8516 Henry Street, Highland, for a period of time not to exceed ten (10) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review at its meeting of February 8, 2016, its second at its meeting of February 27, 2017, its third at its meeting of 26 February 2018, its fourth at its meeting 25 February 2019 and its fifth at its meeting of March 9, 2020. The Town Council found the applicant in compliance at each meeting. This represents the sixth review of compliance for this property and the sixth one that applies after filing with the Lake County Auditor. This review is for Taxing period 2021 pay 2022. If approved, four years remain on the 10 year abatement.
11. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Nathan Damasius d.b.a. VYTO's Pharmacy 8845 Kennedy Avenue, Highland.** At its meeting of March 28, 2016, the Highland Town Council passed Resolution No. 2016-14 approving this application and its terms for property tax abatement upon the increase in

---

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services alternative audio/visual devices etc.) for participation in or access to Municipal sponsored public programs services and or meetings the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program service and or meeting. To make arrangements contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

assessed value of \$1,070,900, as well as four new jobs and retention of six existing jobs all in consequence of construction of a new building, a Corporate HQ for VYTO's, for Medical Specialty and pharmacy on Kennedy Avenue for a period of time not to exceed five (5) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review for compliance at its meeting of February 26, 2018, its second review at its meeting of 25 February 2019 and its third review at its meeting of March 9, 2020. The Town Council found the applicant in compliance at each meeting. This is the fourth review for compliance by the petitioner of its terms in the application but the third one that applies after filing with the Lake County Auditor. This review is for Taxing period 2021 pay 2022. If approved, one year remains on the 5 year abatement.

- 12. Consideration of the Compliance with the Statement of Benefits as filed and represented by Evajo, L.L.C., d.b.a Pramuk Dental Center, 2706 Highway Avenue, Highland.** At its meeting of June 24, 2019, the Highland Town Council passed Resolution No. 2019-24 approving this application and its terms for property tax abatement upon the estimated increase in assessed value of \$960,000 to be a net value of \$102,000 as well as a new job and retention of three existing jobs, all in consequence of construction of a new building, at 2706 Highway Avenue, for a period of time not to exceed five (5) calendar years, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council is conducted its first review at its meeting of March 9, 2020. This is the second review for compliance by the petitioner of its terms in the application. This review is for Taxing period 2021 pay 2022. If approved, three years remain on the 5 year abatement.

---

**NEW BUSINESS:**

<b>Comments or Remarks from the Town Council: (Good of the Order)</b>	<b>Councilor Bernie Zemen</b>
	<b>Councilor Mark Herak</b>
	<b>Councilor Mark Schocke</b>
	<b>Councilor Thomas Black</b>
	<b>Councilor Roger Sheeman</b>

---

<b>COMMENTS FROM THE PUBLIC or VISITORS</b>	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to <b>two (2) minutes</b> and encouraged to avoid repetitious comments.
---	--

---

<b>ACTION TO PAY Accounts Payable Vouchers</b>	Accounts payable vouchers February 23, 2021 to March 8, 2021 in the amount of <b>\$763,992.30.</b>
--	--

---

<b>ADJOURNMENT</b>	The Town Council may meet in study session immediately following the Regular Meeting. <i>Posted pursuant to IC 5-14-1.5-4(a)</i>
--------------------	---

---

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services alternative audio/visual devices etc.) for participation in or access to Municipal sponsored public programs services and or meetings the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program service and or meeting. To make arrangements contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

**Enrolled Minutes of the Thirty-Third Regular or Special Meeting  
For the Twenty-Ninth Highland Town Council  
Regular Plenary Meeting (Electronic)  
Monday, February 22, 2021**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, February 22, 2021 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

*\*Special note:* This special meeting was convened allowing members of the Town Council to participate electronically without being physically present, to be counted in the quorum and able to simultaneously listen and respond to matters taken up in the meeting, all pursuant to Governor Holcomb's Executive Orders 20-04 and 20-09, extended by Executive Order No. 21-03 allowing meetings to be convened pursuant to IC 5-14-1.5-3.6 for the duration of the Corona Virus COVID 19 Emergency. All members of the Town Council participated electronically with the Clerk-Treasurer participating as well. The electronic platform also allowed the public to observe and participate from on-line access.

The Town Council President, Roger Sheeman presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Bernie Zemen leading in the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, Thomas Black and Roger Sheeman. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. All were participating electronically. A quorum was attained.

**Additional Officials Present:** (All electronically) John P. Reed, Town Attorney; Pete Hojnicky, Police Chief; William R. Timmer, Jr., CFO, Fire Chief; Mark Knesek, Public Works Director; Kathy DeGuilio-Fox, Redevelopment Director; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kenneth J. Mika, Building Commissioner, were present.

*Also present:* Larry Kondrat and Edward Dabrowski of the Board of Waterworks Directors; Robyn Radford of the Redevelopment Commission; and Ed Dabrowski as IT (Contract) Director (all electronically) were also present.

*Guests:* Theresa Badovich of the Idea Factory was also present (electronically).

**Minutes of the Previous Meeting:** The minutes of the regular meeting of February 8, 2021 and the special meeting of February 12, 2021 were submitted for consideration. Councilor Zemen moved the approval of the minutes. Councilor Schocke seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The minutes of the regular meeting of February 8, 2021 and the special meeting of February 12, 2021 were approved.

**Comments from the Public or Visitors:**

There were no comments from visitors or the public.

**Appointments:**

*Executive Appointments (May be made in meeting or at another time)  
(Listed in case there is readiness)*

1. **Municipal Plan Commission:** (1) appointment to be made by Town Council President. *(Note: Currently held by Thomas Vander Woude (I)) Citizen members cannot have more than two of any party. Currently, 2 D, 1 R and 1 Ind.*

The Town Council President, as municipal executive, announced his appointment of Hunter Balczo, 3126 Condit, Highland, Indiana, 46322.

2. **Advisory Board of Zoning Appeals:** (1) appointment to be made by Town Council President. This appointment only necessary if there is a change to the appointment on the Plan Commission. *(Note: Currently held by Joseph Grzymiski term is co-extensive with his plan commission term for which there is no fixed term)*

The Town Council President acknowledged that no action was necessary regarding this appointment based upon the likelihood that there would be no change by the Town Council on this appointment.

3. **Waterworks Board of Directors:** (2) appointments to be made by Town Council President. *(Note: Currently serving Lawrence R. Kondrat (R), and George A. Smith (R). Current composition of the board is three Republicans and two Democrats. No more than three of any one party under state law.*

The Town Council President, as municipal executive, announced his appointment of Jason Tharp, 9343 Kennedy Avenue and reappointment of George S. Smith, 3221 O'Day Drive.

4. **Board of Sanitary Commissioners:** (2) appointments to be made by Town Council President. *(Note: currently serving, Richard Garcia (D) and Greg Cieslak (R)). Current composition is three Republicans, two Democrats. Current law provides no more than three of any one party.*

The Town Council President, as municipal executive, announced his re-appointments of Richard Garcia 3035 Farmer Drive, and Greg Cieslak, 2104 Birchwood Lane.

Regional Statutory Commissions or Boards

5. **Northwestern Indiana Regional Planning Commission (NIRPC):** (1) appointment to be made by Town Council President. *(Note: No action is necessary unless the Town Council President wishes to change appointment. Appointee must be an elected official of the community represented. Currently serving, Michael Griffin. He is the Immediate Past Chair of the Commission.)*

The Town Council President acknowledged the current appointment of the Michael Griffin, the Town Clerk-Treasurer, and indicated that he affirmed the continuing service.

6. **Town Representative to the Lake County Public Safety Communications Commission.** Pursuant to Lake County Ordinance No. 1362A-2, the Town of Highland is a Group A municipality, so the appointment is an Executive appointment. Term expires 12.31.2020 and terms are four years. *(Currently held by William R. Timmer, Jr., CFOD)*

The Town Council President announced his reappointment of William R. Timmer, Jr. CFOD, Highland Fire Chief to an additional term.

7. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. *(Currently held by Michael Wieser. He has asked not to be reappointed.) This term does not expire until February 1, 2021.)*

- a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*

Councilor Schocke moved to nominate Robin Salzeider for the consideration of the Town Council President. No second to the motion ensued. The motion could not be considered and was not set before the Town Council President for his action.

Councilor Zemen moved to nominate John M. Bach for the consideration of the Town Council President. Councilor Herak seconded. Upon a roll call vote, there were four affirmatives and one negative. With Councilors Zemen, Herak, Black and Sheeman voting in the affirmative and Councilor Schocke voting in the negative, the motion passed. John Bach was nominated.

- b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

The Town Council President accepted the nomination and announced his appointment of John M. Bach, 9153 Idlewild Drive, Highland, to the Economic Development Commission.

#### Home Rule Boards and Commissions

8. **Community Events Commission** *Multi-Year position: (1) appointment to be made by the Town Council President. Term: 4 years. (Note: Currently serving, Jacqueline Herrera )*

The Town Council President announced his re-appointment of Jacqueline Herrera, 8112 Wicker Park Drive to the Community Events Commission.

9. **Tree Board:** (2) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. *(Positions currently held by William (Bill) Vargo and Judy Vaughn.)*

- a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*

Councilor Zemen moved to nominate Judy Vaughn for the consideration of the Town Council President for appointment to the Tree Board. Councilor Herak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Judy Vaughn was nominated.

Councilor Zemen moved to nominate Joan Robeck for the consideration of the Town Council President for appointment to the Tree Board. Councilor Herak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Joan Robeck was nominated.

- b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*

The Town Council President accepted the nomination of Ms. Vaughn and announced his re-appointment of Judy Vaughn, 3817 Jewett Street, Highland, to the Tree Board.

The Town Council President accepted the nomination of Ms. Robeck and announced his appointment of Joan Roback, 8941 Ohio Place, Highland, to the Tree Board.



- **Tree Board Chairperson.** The Town Council President also appoints the Chairperson to be selected from the membership of the board. (See HMC Section 8.25.030 (C)) (*Currently held by Bill Vargo.*)

The Town Council President indicated that he would delay action on the appointment of a Tree Board Chair until he conferred with the Tree Board members.

### *Legislative Appointments*

1. **Municipal Plan Commission:** (3) appointments to be made by Town Council. (*Note: Appointees may be elected or appointed officials or employees of the Town. Currently no vacancies. No action necessary as incumbents continue to serve unless the legislative body acts to change. Currently serving: Bernie Zemen (Elected Official); Douglas Turich (employee); Joseph Grzymiski (employee)*)

It was noted that the Town Council as legislative body did not wish to make changes to these appointments.

2. **Advisory Board of Zoning Appeals:** (1) appointment to be made by Town Council as the Fiscal Body of Unit. (*Note: Currently held by David Helms*)

Councilor Herak moved to re-appoint Dave Helms to the Advisory Board of Zoning Appeals. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Dave Helms 9306 Waymond Avenue was reappointed to the Advisory Board of Zoning Appeals.

3. **Park and Recreation Board:** (1) appointment to be made by Town Council. (*Note: Currently serving Carlos Aburto (D).*)

Councilor Schocke moved to appoint Ms. Kylee McLellan, to the Park and Recreation Board. No second to the motion ensued. The motion could not be considered and was not set before the Town Council for its action.

Councilor Black moved to appoint Carlos Aburto to the Park and Recreation Board. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Carlos Aburto, 9139 Prairie Drive, was re-appointed.

4. **Town Board of Metropolitan Police Commissioners:** (2) appointments to be made by Town Council. (*Note: currently serving Steven Jurczak (D) and James k. Slagle (D)) Cannot have more than three persons of any single party. Current composition is Three D and Two R.*)

Councilor Schocke moved to appoint Ms. Octavia Rolland, to the Town Board of Metropolitan Police Commissioners. No second to the motion ensued. The motion could not be considered and was not set before the Town Council for its action.

Councilor Schocke moved to appoint Mr. John Beebe, to the Town Board of Metropolitan Police Commissioners. No second to the motion ensued. The motion could not be considered and was not set before the Town Council for its action.

Councilor Herak moved to reappoint Steve Jurczak and James Slagle to the Town Board of Metropolitan Police Commissioners. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Steve Jurczak, 2547 Wicker Avenue and James Slagle, 3404 Eder Place were reappointed to the Town Board of Metropolitan Police Commissioners.

5. **Redevelopment Commission** (2) appointments to be made by Town Council. (Note: currently held by Robyn Radford, LCSW; and Cyril Huerter)

Councilor Zemen moved to reappoint Robyn Radford and Cyril Huerter to the Redevelopment Commission. Councilor Black seconded. Upon a roll call vote, there were four affirmatives and one negative. With Councilors Zemen, Herak, Black and Sheeman voting in the affirmative and Councilor Schocke voting in the negative, the motion passed. Robyn Radford, 9527 O'Day Drive and Cyril Huerter, 8740 Carolina Avenue were re-appointed to the Redevelopment Commission.

Regional Statutory Commissions or Boards

6. **Lake County Solid Waste Management District Board of Directors** (1) appointment to be made by Town Council. (Note: currently held by Councilor Thomas "Tom" Black. Must be a member of the Town Council (Fiscal Body). Term is co-extensive with term of councilor. No action necessary unless the Town Council wishes to change the appointment. The term continues until acted upon or status changes as a fiscal body member)

It was noted that there was no desire to make a change to this appointment.

Home Rule Commissions

7. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2023. There is currently 1 of the 17 in place and serving. Currently serving is Teri Youkovich.

The Town Council President indicated without objection that owing to the on-going recruiting for members of this body, there was not readiness regarding these appointments.

8. **Joint Board of Delegates of the Interlocal Cooperation Ethics Entity.** Continues until recalled. Currently, Michael Griffin.

It was noted that there was no desire to make a change to this appointment.

9. **Community Events Commission** Multi-year positions: (3) appointments to be made by the Town Council. **Term: 4 years.** (Note: Currently serving Dawn Wolak and Kristen Smith. Also there is a vacant post the term of which expires 1 January 2022, unexpired term)

Councilor Schocke moved, seconded by Councilor Zemen, then withdrew his motion to appoint Michael Blejski to the Community Events Commission. It was noted that the multi-year position was first to be considered. It was further noted that this was not what Councilor Schocke and Councilor Zemen intended.

Councilor Herak moved to appoint to an expiring multi-year position Kristen Smith. Councilor Schocke seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Kristen Smith, 9801 Fifth Street was reappointed to a multi-year term on the Community Events Commission.

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** (Note: Currently serving, John A. Salzeider, Stan M. Allen, Michael Cardone, Michael Blejski, Christopher Kornaus, Deanna Christ, Elizabeth Alakel, and Jason Tharp)

Councilor Schocke moved that Michael Blejski be reappointed to the Community Events Commission to one of the single year positions. Councilor Herak seconded. Upon a roll call vote, there were four affirmatives and one negative. With Councilors Zemen, Herak, Schocke and Sheeman voting in the affirmative and Councilor Black

voting in the negative, the motion passed. Michael Blejski, 9333 Fifth Street was re-appointed to the Community Events Commission.

Councilor Herak moved to appoint the following persons to the Community Events Commission. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The following persons were appointed to single year terms on the Community Events Commission.

Jeffery Pena, 10399 Timberridge Lane                      Deborah Trevino 3012 Lakeside Drive  
Stan Allen, 3510 Laverne Drive                              Christine Gonzales, 9032 Pettit Drive  
Elizabeth Alakel, 3048 100<sup>th</sup> Place

- 10. Traffic Safety Commission:** (5) appointments, which must be comprised of 1 representative from the **Fire Department**, (1) representative from the **Public Works Department** (Agency), (1) **member from the Town Board of Metropolitan Police Commissioners**, and (2) **members from the Police Department**. Also note, HMC Chapter 10.45 provides that the Police Chief serves as Chief of the Commission regardless of being a member of the commission. (*Currently serving, William Timmer, CFO, Fire Department Representative; Vacant\* (owing to retirement) Public Works Department (Agency) representative; Steve Jurczak, Town Board of Metropolitan Police Commissioners representative; Commander John Banasiak, Police Department representative; and Chief Peter T. Hojnicky, Police Department representative.*)

Councilor Herak moved the appointment of the following persons as indicated to the Traffic Safety Commission. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The following persons were appointed to the Traffic Safety Commission as indicated:

Peter Hojnicky, Police Department representative  
John Banasiak, Police Department representative  
Mark Knesek, Public Works Department representative  
William R. Timmer, Jr., CFOD, Fire Department representative  
Steven Jurczak, Town Board of Metropolitan Police Commissioners representative

It was noted that Councilor Tom Black continues to serve as the Town Council representative as his term is co-extensive with his term as Town Councilor.

#### **Unfinished Business and General Orders:**

- 1. Redevelopment Resolution No. 2021-07 (Works Board 2021-01):** A Resolution Authorizing, Accepting and Approving the Conveyance, Return and Transfer of a Certain Parcel of Land and/or its Improvements to the Parks and Recreation Department and the Public Works Department (Agency) of the Town of Highland in Consequence of the Completion of the Redevelopment Project and Improvement Work Performed by the Redevelopment Department. (*At its meeting of January 26, 2021 the Redevelopment Commission approved the completion of the Downtown Parking Project. While the project was underway, it required temporary transfer of the property to the Redevelopment Department. Once approved by all the needed bodies, the area of the project, bike trail and other improvements will be transferred to the Parks and Recreation Department. The Park and Recreation Board approved at its meeting of February 18, 2021. The Town Council acting as the Works Board of the Town is the last governing body required to act to perfect the return of the property.*)

Councilor Herak moved to approve Redevelopment Resolution No. 2021-07 and adopt Works Board order No. 2021-01. Upon a roll call vote, there were four affirmatives and no negatives. With Councilors Zemen, Herak, Schocke, and

Sheeman voting in the affirmative and Councilor Black voting in the negative, the motion passed. The resolution was approved and the order was adopted.

TOWN of HIGHLAND REDEVELOPMENT COMMISSION  
HIGHLAND REDEVELOPMENT DEPARTMENT  
Resolution No. 2021-07  
(Works Board Order No. 2021-02)

**A Resolution Authorizing, Accepting and Approving the Conveyance, Return and Transfer of a Certain Parcel of Land and/or its Improvements to the Parks and Recreation Department and the Public Works Department (agency) of the Town of Highland in Consequence of the Completion of the Redevelopment Project and Improvement Work Performed by the Redevelopment Department**

**WHEREAS**, The Redevelopment Department through its Redevelopment Commission established the Highland Downtown Redevelopment Area that encompasses the municipal parking lot located on the southwest corner of the intersections of Highway and Kennedy Avenues;

**WHEREAS**, The Redevelopment Department through its Redevelopment Commission conducted a redevelopment project constructing desirable improvements for municipal parking lot located on the southwest corner of the intersections of Highway and Kennedy Avenues, which includes enhancement to parking lot and the bike trail, which includes the construction of a public restroom depot, all consistent with the plan for the Downtown Redevelopment Area;

**WHEREAS**, The Redevelopment Department through its Redevelopment Commission customarily returns, transfers or restores jurisdiction to the properties and the improvements to the original departments of jurisdiction upon completion of such projects and does now desire to accept and resume jurisdiction over the property now improved and enhanced as indicated;

**WHEREAS**, The Redevelopment Commission desires to return and transfer jurisdiction of the respective portions of the improvement to the Parks and Recreation Board and the Works Board, which in turn, desire to accept and resume jurisdiction over the property now improved and enhanced as indicated,

**NOW, THEREFORE, BE IT RESOLVED**, by the Town of Highland Redevelopment Commission as follows:

**Section 1.** That the Redevelopment Department conducted a redevelopment project constructing desirable improvements for municipal parking lot located on the southwest corner of the intersections of Highway and Kennedy Avenues, which includes enhancement to parking lot and the bike trail, which includes the construction of a public restroom depot, all consistent with the plan for the Downtown Redevelopment Area;

**Section 2.** That the project is now satisfactorily completed, the temporary easement/ authorization or jurisdiction granted by the proper governing bodies to support the exercise of redevelopment powers on the properties is dissolved, and those improvements of public way and other infrastructure improved or installed in consequence of the Downtown Redevelopment Area project described herein, become property of the respective individual departments, all according to governing law;

**Section 3.** That the proper officers of the Town of Highland Park and Recreation Board and the Works Board should evidence or ratify authorization for the improvements and to act to accept the improvements as conveyed, *to the extent that they may apply*, all pursuant to IC 36-7-14-12.2; IC36-7-14-22.5; IC 36-1-11-8; and IC 36-1-4-16.

Duly passed and adopted by the Highland Redevelopment Commission of the Town of Highland, Lake County, Indiana this 26<sup>th</sup> day of January 2021, having passed by a vote of 5 in favor and 0 opposed.

REDEVELOPMENT COMMISSION of the  
TOWN of HIGHLAND, INDIANA

/s/ Cyril Huerter, President

Attest:

/s/ Robin Radford, Secretary

**Approval by Park and Recreation Board**

The Highland Park and Recreation Board now hereby approves the following:

(A) The Park and Recreation Board accepts and acknowledges that the project constructing desirable improvements for municipal parking lot located on the southwest corner of the intersections of Highway and

Kennedy Avenues, which includes enhancement to parking lot and the bike trail, and which includes the construction of a public restroom depot, all consistent with the plan for the Downtown Redevelopment Area is now satisfactorily completed;

(B) That the necessary temporary easement/authorization or jurisdiction granted by this body to support the exercise of redevelopment powers on the properties is hereby ratified for such period of time as was necessary to execute the project, pursuant to IC 36-1-4-16 and now is dissolved, returned to the jurisdiction of the Parks and Recreation Department; and

(C) That those improvements of public way and other infrastructure improved or installed in consequence of the Downtown Redevelopment Area project described herein, are accepted and become property of the Park and Recreation Department, particularly *the improved bike trail and the public restrooms*, all according to governing law.

Duly resolved and approved by the Park and Recreation Board of the Town of Highland, Lake County, Indiana, this 18<sup>th</sup> day of February 2021, having passed by a vote of 5 in favor and 0 opposed.

**PARK and RECREATION BOARD  
of the TOWN of HIGHLAND, INDIANA**

/s/ Carlos Aburto, President

*Attest:*

/s/ Chris Ray, Secretary

**Approval by the Works Board  
Order No. 2021-02**

The Town Council acting as the Works Board now hereby approves the following:

(A) The Town Council acting as the Works Board accepts and acknowledges that the project constructing desirable improvements for municipal parking lot located on the southwest corner of the intersections of Highway and Kennedy Avenues, which includes enhancement to parking lot and the bike trail, and which includes the construction of a public restroom depot, all consistent with the plan for the Downtown Redevelopment Area is now satisfactorily completed;

(B) That the necessary temporary easement/authorization or jurisdiction granted by this body to support the exercise of redevelopment powers on the properties is hereby ratified for such period of time as was necessary to execute the project, pursuant to IC 36-1-4-16 and now is dissolved, returned to the jurisdiction of the Public Works Department (Agency); and

(C) That those improvements of public way and other infrastructure improved or installed in consequence of the Downtown Redevelopment Area project described herein, are accepted and become property of the Public Works Department (Agency), particularly *the parking lot and any other improvements not intended for the Parks and Recreation Department*, all according to governing law.

**Duly Resolved Ordered and Approved**, by the Town Council acting as the WORKS BOARD of the Town of Highland, Lake County, Indiana, this 22<sup>nd</sup> day of February 2020, having passed by a vote of 4 in favor and 1 opposed.

**WORKS BOARD of the TOWN of  
HIGHLAND, INDIANA**

/s/ Roger W. Sheeman, President (IC 36-5-2-10)

*Attest:*

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

- 2. Resolution No. 2021-07:** An Exigent Resolution Providing for the Transfer of Appropriation Balances from and Among Major Budget Classifications in the Public Safety Local Income Tax Fund as Requested by the Proper Officer and Forwarded to the Town Council for its Action Pursuant to I.C. 6-1.1-18-6.

Councilor Herak moved the passage and adoption of Resolution No. 2021-07. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2021-07

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the PUBLIC SAFETY LOCAL INCOME TAX FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO I.C. 6-1.1-18-6.

WHEREAS, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Public Safety Local Income Tax Fund**;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Public Safety Local Income Tax Fund**, which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

PUBLIC SAFETY LOCAL INCOME TAX FUND

Reduce Account:		
249-0000-43007 EQUIPMENT SCBA		\$ 10,000.00
Total 400 Series Reductions:		\$ 10,000.00
Increase and Create Accounts:		
249-0000-PPE & COVIND SUPPLIES		\$ 10,000.00
Total 200 Series Increases:		\$ 10,000.00
Total of Fund Decreases:		\$ 10,000.00
Total of Fund Increases:		\$ 10,000.00

DULY RESOLVED and ADOPTED this 22<sup>nd</sup> Day of February 2021 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/ Roger Sheeman, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

- 3. Commendation Letter for Day Off and Signature Authorization.** Action to approve Letters of Commendation for Exemplary Public service leading to the award of a single paid day off for several workers in the Metropolitan Police Department. Pursuant to Section 4.13 of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of the board of jurisdiction and the Town Council. The Town Board of Metropolitan Police Commissioners has granted preliminary approval to a letter of commendation to *Lance Corporal John Hinkel* regarding the rescue and apprehension of a person suspected of fleeing a traffic stop.

Action should include approval for the members of the Town Council to sign the letters of commendation.

*The Police Chief and the Town Board of Metropolitan Police Commissioners are asking for approval of a letter of commendation for the exemplary public service evidenced in the rescue and then apprehension of a person suspected of fleeing a traffic stop:*

- *Lance Corporal John Hinkel*

Councilor Herak moved to approve the letter commendation for Lance Corporal John Hinkel and to authorize members of the Town Council to sign the letter individually. Councilor Schocke seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The letter of commendation was approved.

4. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in the amount of **\$110,000** in the **Public Safety Income Tax Fund**.

Councilor Herak moved to authorize the publication of legal notice for a public hearing on proposed additional appropriations as indicated. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The legal notice and public hearing were authorized.

**Remarks from the Town Council:**  
*(For the Good of the Order)*

- **Councilor Bernie Zemen:** • *Fire Department, Liaison* • *Liaison to the Advisory Board of Zoning Appeals.*

Councilor Zemen acknowledged the Highland Fire Chief who expressed appreciation for the several residents who on their own initiative uncovered the fire hydrants from snow drifts.

Councilor Zemen acknowledged the Building Commissioner who offered a survey of the matters pending before the Advisory Board of Zoning Appeals.

Councilor Zemen praised the municipal workforce for its response in clearing the roads during the heavy snows in recent days.

- **Councilor Mark Herak:** • *Budget and Finance Chair* • *Town Board of Metropolitan Police Commissioners, Liaison* • *Public Works Liaison* • *Economic Development Commission Liaison* • *Board of Sanitary Commissioners Liaison.*

Councilor Herak expressed condolences to George Georgeff of the Redevelopment Commission on the recent passing of his father.

Councilor Herak expressed affirmation for Michael O'Donnell, a former Highland town councilor and police officer owing to the declining health of his mother.

Councilor Herak thanked Terry Krooswyk of the Town Board of Metropolitan Police Commissioners for his recent assistance to Highland.

Councilor Herak also praised the municipal workforce for its response in clearing the roads during the heavy snows in recent days.

- **Councilor Mark Schocke:** *Park and Recreation Board Liaison* • *Liaison to the Tree Board.*

Councilor Schocke acknowledged the Parks and Recreation Superintendent who noted that the County had three weeks at the pandemic metric of yellow, which would allow some gatherings. The Parks and Recreation Superintendent offered a survey regarding parks and recreation.

The Parks and Recreation Superintendent also noted that Recreation Supervisor Matt Jillson was leaving the Highland department to assume a role at the new community center in Merrillville.

Councilor Schocke expressed disappointment with some of the appointments made during the meeting. Councilor Schocke indicated that he would be working on an ordinance that would limit the terms of the Town Council and for the boards and commissions. Councilor Schocke indicated he hoped to distribute it for review at the next study session.

- **Councilor Tom Black:** *Liaison to the Board of Waterworks Directors.*

Councilor Black praised the municipal workforce for its response in clearing the roads during the heavy snows in recent days.

Councilor Black, acknowledging Mr. Kondrat, then offered an update on the status of the ongoing wholesale rate litigation and negotiation with the several customer communities and the City of Hammond.

- **Councilor President Roger Sheeman:** *Town Executive • Chair of the Board of Police Pension Trustees • Chamber of Commerce Liaison • Liaison to the Community Events Commission • Information Technology Liaison • Redevelopment Commission Liaison.*

Town Council President offered comments regarding diversity and on the boards and commissions.

The Town Council President encouraged persons that may not have been appointed to remain interested as there are appointments each year. The Town Council President encouraged persons interested in appointments to the Main Street Bureau and the Community Events Commission to obtain an application.

The Town Council President acknowledged the Redevelopment Director, who commented on the next downtown restaurant crawl and offered a modest survey of redevelopment activity. It was noted that the Green Witch Restaurant on Highway Avenue in the Downtown Highland was under new ownership.

#### **Comments from Visitors or Residents: (In person and electronically)**

1. Aaron Straker, Highland, (electronically) urged the proper officer to review the condition of the fence bordering the yard on the Erie Street Side of K & S Engineering, 9715 Kennedy Avenue, Highland.

With leave from the Town Council, the Building Commissioner discussed the issue and noted that there was some communication with the business to correct the condition. The Building Commissioner indicated that he would follow-up.

2. Larry Kondrat, Highland, (electronically), inquired about the site of the former Ultra Super Grocery Store, 8401 Indianapolis Boulevard, and references a recent inquiry presented by another resident regarding the price for the property.

Mr. Kondrat further expressed concerns regarding a planned antique mall there.



3. Aaron Straker, Highland,(electronically) thanked the fire department for its response in suppressing a treadmill fire experienced by his neighbor.

**Payment of Accounts Payable Vouchers.** There being no further comments from the public, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period February 9, 2021 through February 22, 2021 as well as to ratify the payroll dockets for the paydays of January 29, 2021, and February 9, 2021. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

**Vendors Accounts Payable Docket:**

**General Fund, \$311,108.22; Motor Vehicle Highway and Street (MVH) Fund, \$101,739.33; Local Road and Streets Fund, \$5,521.60; Law Enforcement Continuing Education and Training and Supply Fund, \$735.00; Information Communications Technology Fund, \$50,416.00; Municipal Cumulative Capital Development Fund, \$2,666.66; Traffic Violations and Law Enforcement Agency Fund, \$1,500.00; Community Crossings Grant Fund, \$66,050.01; Total: \$539,736.82.**

**Payroll Docket for payday of January 29, 2021:**

**Council, Boards and Commissions, \$8,350.24; Office of Clerk-Treasurer, \$17,691.23; Building and Inspection Department, \$8,858.18; Metropolitan Police Department, \$117,533.48; Public Works Department (Agency), \$71,531.09; Fire Department, \$27,372.99; and 1925 Police Pension Plan Pension Fund, \$68,622.81; Total Payroll: \$319,960.02.**

**Payroll Docket for payday of February 9, 2021:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$16,807.83; Building and Inspection Department, \$9,056.99; Metropolitan Police Department, \$125,699.73; Public Works Department (Agency), \$86,854.10; Fire Department, \$3,870.80; and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$242,259.45.**

**Adjournment of Plenary Meeting.** Having completed all matters on the agenda, noting there was no further business before the Town Council, the Town Council President adjourned the meeting. The regular plenary meeting, convened electronically, of the Town Council for Monday, February 22, 2021 was adjourned at 7:39 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

Approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

# Customer Ad Proof

60008515 TOWN OF HIGHLAND, CLERK TREASURER - LEGALS

Order Nbr 63710

<b>Publication</b>	<b>The Times</b>		
Contact	TOWN OF HIGHLAND, CLERK TREASURER -	PO Number	
Address 1	3333 RIDGE ROAD	Rate	Legal
Address 2		Order Price	22.43
City St Zip	HIGHLAND IN 46322	Amount Paid	0.00
Phone	2198381080	Amount Due	22.43
Fax	2199725097		
Section	Legals	Start/End Dates	02/25/2021 - 02/25/2021
SubSection		Insertions	1
Category	198 Legal - Lake County	Size	48
Ad Key	63710-1	Salesperson(s)	Nicole Muscari
Keywords	Notice Add'l Non-Ctrl 03.08.2021	Taken By	Nicol Zagarena
Notes			

## Ad Proof

### TOWN OF HIGHLAND NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL AP- PROPRIATIONS

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at 6:30 p.m. on the 8th day of March 2021, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

PUBLIC SAFETY LOCAL INCOME TAX FUND  
Acct. No. 249-0000-29000 PPE & COVID SUPPLIES: \$110,000.00  
Total Series: \$120,000.00  
Fund Total: \$110,000.00

Funds to support these additional appropriations in the Public Safety LIT Fund shall be from interest earnings, miscellaneous revenues, a distribution pursuant to IC 6-3.6 et seq., and unobligated fund balance on deposit to the credit of the Fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon. Taxpayers are asked to contact the Office of the Clerk-Treasurer at (219) 838-1080 to provide an email address to allow the Zoom platform information to be provided. You may also write to the Office of the Clerk-Treasurer if you wish to comment on the proposed additional appropriation. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its information and file.

TOWN COUNCIL of HIGHLAND  
Roger Sheeman, President  
By: Michael W. Griffin, IAMC/MMC  
/CPFA/ACPFIM/CMO Clerk-Treasurer  
2/25-63710-hspaxlp

**Town of Highland  
Appropriation Enactment  
Enactment No. 2021-08**

**AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET for the PUBLIC SAFETY LIT FUND, ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.**

**WHEREAS**, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Public Safety Local Income Tax (LIT) Fund**;

**WHEREAS**, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

**NOW, THEREFORE BE IT ENACTED** by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Public Safety Local Income Tax (LIT) Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

<b>PUBLIC SAFETY LOCAL INCOME TAX FUND</b>	
Acct. No. 249-0000-29000 PPE & COVID SUPPLIES:	<u>\$ 110,000.00</u>
<i>Total Series:</i>	\$ 110,000.00
<b>Fund Total:</b>	<b>\$ 110,000.00</b>

**Section 2.** That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

**Section 3.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 8<sup>th</sup> Day of March 2021. Consideration on the same day or at same meeting of introduction sustained a vote of \_\_\_\_ in favor and \_\_\_\_ opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this \_\_\_\_\_ Day of March 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

---

**Roger Sheeman, President (IC 36-5-2-10)**

**ATTEST:**

---

**Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)**

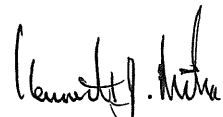
Building Report February, 2021

PERMIT TYPE	#	Res.	Comm.	Est. Cost	Fee Collected
Commercial Buildings	0	0	0	\$ -	\$ -
Comm. Additions/Remodel	2	0	2	\$ 5,624.00	\$ 228.00
Signs	2	0	2	\$ 6,710.00	\$ 567.00
Single Family	0	0	0	\$ -	\$ -
Duplex/Condo	0	0	0	\$ -	\$ -
Residential Additions	0	0	0	\$ -	\$ -
Residential Remodeling	31	31	0	\$ 283,419.00	\$ 6,847.50
Garages	0	0	0	\$ -	\$ -
Sheds	0	0	0	\$ -	\$ -
Decks & Porches	0	0	0	\$ -	\$ -
Fences	1	1	0	\$ 6,250.00	\$ 207.00
Above/In ground pools	0	0	0	\$ -	\$ -
Drain Tile/Waterproofing	7	7	0	\$ 52,553.00	\$ 1,548.00
Misc (Concrete Garage Floor (1), Road Cuts (2))	3	3	0	\$ 5,000.00	\$ 471.00
<b>Total Building Permits</b>	<b>46</b>	<b>42</b>	<b>4</b>	<b>\$ 359,556.00</b>	<b>\$ 9,868.50</b>
<b>Electrical Permits</b>	<b>9</b>	<b>6</b>	<b>3</b>	<b>\$ -</b>	<b>\$ 1,229.00</b>
<b>Mechanical Permits</b>	<b>12</b>	<b>11</b>	<b>1</b>	<b>\$ -</b>	<b>\$ 1,341.00</b>
Plumbing Permits	6	3	3	\$ -	\$ 995.35
Water Meters	0	0	0	\$ -	\$ -
Water Taps	0	0	0	\$ -	\$ -
Sewer/Storm Taps	0	0	0	\$ -	\$ -
<b>Total Plumbing Permits</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>\$ -</b>	<b>\$ 995.35</b>

February 2020 Code Enforcement: 108 Investigations and 27 Citations were issued.

Inspections done for the month of February, 2020 were as follows: 21 Building Inspections, 9 Plumbing Inspections, 4 HVAC and 13 Electrical Inspections. There was 1 Electrical Exam given.

Submitted By:



Kenneth J. Mika

## **FIRE DEPARTMENT REPORT**

### **FEBRUARY 2021**

<b>Type of Calls</b>	<b>February 2021</b>	<b>YTD</b>
General Alarms	16	33
Paid Still Alarms	18	37
Still Alarms	3	7
Total for the Month:	37	
<b>Total Calls in 2021 (YTD)</b>		<b>77</b>

# 2021

## TOWN OF HIGHLAND INJURIES FOR THE MONTH FEBRUARY

CASE	DATE	DEPARTMENT	DESCRIPTION	Record Only	OSHA	Not OSHA	Filed with
	OF INJURY			No Med Treatment	Recordable	Recordable	WC Insurance
Record Only	2/11/21	Police	Ofc. Was walking toward his personal vehicle in PD/Town hall lot, slipped and fell on ice hurt hand and fingers.	X		X	X
RO-3	2/25/21	Public Works	EE pulling pump out of hole from repairing watermain break felt a pop instant pain & swelling Rt wrist	X		X	X

RO = Record Only

DEPARTMENT	INJURIES	YEAR TO	TOTAL	RESTRICTED	LOST DAYS	RESTRICTED	LOST DAYS
	THIS MONTH	DATE	2020	DAYS THIS YEAR	THIS YEAR	DAYS 2020	2020
PARK & REC			2			0	0
FIRE						0	0
POLICE	1	1	2			0	0
STREET			1			0	0
WATER/SEWER	1	2	2	32		93	81
MAINTENANCE						0	0
OTHER						0	0
<b>TOTALS</b>	<b>2</b>	<b>3</b>	<b>7</b>	<b>32</b>	<b>0</b>	<b>93</b>	<b>81</b>

Effective January 1, 2002 OSHA changed the recordkeeping guidelines. We now count the number of days lost from the day after the injury until the employee returns to work. Weekends, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days

**TOWN OF HIGHLAND  
TOWN COUNCIL RESOLUTION No. 2021-09**

**A RESOLUTION AUTHORIZING the TOWN of HIGHLAND, INDIANA to ENTER INTO an AGREEMENT with the COUNTY of LAKE, INDIANA in UNDERTAKING COMMUNITY DEVELOPMENT ACTIVITIES**

**Whereas,** The Town of Highland, Indiana is interested in a program of Community Development; and

**Whereas,** It is necessary for the Town of Highland, to obtain funds to achieve such goals and objectives as provided by the Housing and Community Development Act of 1974 as amended; and

**Whereas,** Said Act encourages municipalities to enter into Cooperation Agreements with the County regarding said Act; and

**Whereas,** The County of Lake has expressed its desire to qualify as an Urban County under the provisions of the aforesaid Act,

**NOW, THEREFORE IT IS HEREBY RESOLVED** by the Town Council of the Town of Highland, County of Lake , Indiana as follows:

**Section 1.** That the cooperation agreement for the purpose of undertaking essential community development activities as a participating unit of general local government for a term of three (3) years covering the **Federal fiscal years 2022, 2022 and 2024**, by and between the County of Lake, State of Indiana through its Board of Commissioners and the Town of Highland, by its Town Council is hereby approved in each and every respect;

**Section 2.** That the President of the Town Council is hereby authorized and directed to evidence this approval by entering into the agreement with the County of Lake, State of



Indiana, for the purpose of undertaking essential community development activities as a participating unit of general local government, a copy of which Agreement is attached hereto, incorporated herein by reference and identified as "FY 2022-2024 Cooperation Agreement."

**Passed and Duly Adopted** by the Town Council, Lake County, Indiana this \_\_\_\_ day of March 2021. Having been approved by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

---

Roger Sheeman, President (IC 36-5-2-10)

Attest:

---

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

**FY 2022-2024  
COOPERATION AGREEMENT**

This Agreement, entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between the County of Lake, Indiana, hereinafter referred to as the "County", and the Town of Highland hereinafter called "Municipality".

**WITNESSETH:**

**WHEREAS,** The Congress of the United States has enacted the Housing and Community Development Act of 1974, as amended to date (hereinafter referred to as the "Act"). This creates the Community Development Block Grant (CDBG) Program which has as its primary goals the funding of activities which benefit low and moderate income households or, prevent or eliminate slums or blight or, meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community where other financial resources are not available to meet such needs; and

**WHEREAS,** Both the Municipality and the County are desirous of entering into community development activities within the County of Lake which are directed toward said goals and are desirous of seeking such Federal funding as may be available to them, pursuant to the Act, and

**WHEREAS,** Municipalities and counties in Indiana have authority to enter agreements whereby a County may undertake, and is authorized by a Municipality, to exercise any power, perform any function, or render any service on behalf of a Municipality, which such Municipality may exercise, perform or render; and

**WHEREAS,** The Municipality and the County each have authority to carry out the kinds of activities which are the objectives of the Act pursuant to statutes of the Indiana Revised Code; and

**WHEREAS,** The Municipality and the County have agreed that it is in the best interest of their constituents that the objectives and goals of the Act be carried out within the County of Lake and that the Municipality and the County should join together in community development activities;

**NOW THEREFORE IN CONSIDERATION** of the provisions hereinbefore and herein after contained, it is mutually agreed as follows:

1. The term of this agreement shall commence September 1, 2022 (the County's FY 2022 CDBG funding year), terminating on August 31, 2025 (completion of the County's FY 2024 funding year). This Agreement shall include such additional time as may be required for the expenditure of CDBG and Home Investment Partnership Program (HOME) funds and program income, if any, granted to the participating unit of local government during the three year qualification period under this agreement are expended and the funded activities completed, subject to the limitations of ITEM 16 of this Agreement.

Neither the County nor the participating unit of general local government may terminate or withdraw from the agreement while the agreement remains in effect. This Agreement may only be terminated by either party to the Agreement if the U.S. Department of Housing and Urban Development fails to provide Community Development funds to Lake County, Indiana under the Urban County provisions of the Housing and Community Development Act of 1974, as amended, for Federal fiscal years 2022, 2023 and 2024.

2. The Municipality and the County shall cooperate in undertaking, or assisting in undertaking, essential community development and housing assistance activities, specifically, those activities authorized by the Indiana Revised Code 36-7.

3. The Municipality hereby authorizes the County to undertake and assist the Municipality in carrying out all of the essential activities and objectives of the Act as set forth in the Federal Register, Volume 30, Number 220, Part III, dated November 13, 1974, and its subsequent revisions, incorporated herein by reference, and all applicable State and Local laws. All activities carried out under this agreement are under the jurisdiction of the Lake County Community Economic Development Department as administrated by the Lake County Redevelopment Commission.

4. The County shall prepare and submit applications to the Secretary of Housing and Urban Development for grants under the terms of the Housing and Community Development Act of 1974, and the National Affordable Housing Act of 1990, as amended to date. These applications shall set forth a three-year Statement of Community Development Objectives, Projected use of Funds and the Consolidated Plan shall hereinafter together be called the "Plan".

5. The Municipality may prepare recommended community development projects and activities within its boundaries. These projects and activities must be in accordance With the goals and objectives of the Act, and must be eligible for funding under the Act. It is understood between the parties that the County is required to administer the

program, and it is further understood that the County shall have the responsibility for making the final decisions regarding the distribution of funds and the selection of activities. It is the stated intent of the County that any CDBG Entitlement funds provided under the Urban County Program are to be distributed fairly and on an equitable basis amongst all of the non-entitlement cities and towns, which are participating in the Urban County Program. It is the further intent of Lake County that each Municipality participating in Urban County Community Development Program shall receive funding for some project, or activity, which is eligible under the Act, and meets the goals of the Act. It is also further understood that the Act places emphasis on urban areas in providing for the distribution of Urban County formula projects.

6. If projects or activities within the Municipality are approved and funded, pursuant to the application, the County may permit the Municipality to implement those portions of the plans, which are to take place within its boundaries, or the County may implement all portions of the Plan. The parties acknowledge that, the County will have the responsibility and authority for the overall implementation of the program, and for the proper use of the Urban County formula in accordance with the requirements of the Act.

7. The County shall develop a uniform administration procedure for the development of the application and the distribution of Community Development funds. These procedures will of necessity reflect the requirements of the Secretary of Housing and Urban Development and the regulations, which the Secretary may develop for the distribution, and expenditure of Urban County formula funds.

8. The Municipality authorizes the County to do on behalf of the Municipality in accordance with the conditions of this agreement, all things which the Municipality could do for itself in the making of the application for, and the expenditure of, Urban County funds.

9. The Municipality and the County have adopted, and are enforcing, a policy prohibiting the use of excessive force by law enforcement agencies within their jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to, or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

10. The County and the Municipality agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities pursuant to this Agreement. The Parties further agree that they will take all necessary actions to assure compliance with the urban county's certification under Section

104(b) of Title I of the Housing and Community Development Act of 1974, as amended to date, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act to affirmatively further fair housing, Title VII of the Civil Rights Act of 1968, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended to date which incorporates Section 504 of the Rehabilitation Development Act of 1973 and the Age Discrimination Act of 1975, and other applicable laws, which may apply. The parties further agree that the county shall not fund any activity which is in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within the jurisdiction of its local government, or that impedes the County's actions to comply with its fair housing certification.

11. The Municipality agrees to comply with all applicable regulations, laws, notices and other requirements of HUD now, or hereafter in effect, pertaining to the CDBG Entitlement Program and the HOME Program. The Municipality further understands that noncompliance by the municipality can provide cause for funding sanctions or other remedial actions by the County, and or, the U.S. Department of Housing and Urban Development.

12. Pursuant to the Consolidated and Further Continuing Appropriations Act, 2015, Pub. L. 113-235, a unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indiana tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

13. The County and Municipality agree that any municipality who has control over CDBG funds, including program income, shall adhere to all regulations applicable to subrecipient under 570.501(b) including the requirements of a written agreement set forth in 570.503 regarding;

1. Statement of Work
2. Records and Reports
3. Program Income
4. Uniform Administrative Requirements
5. Other Program Requirements
6. Conditions for Religious Organizations
7. Suspension and Termination
8. Reversion of Assets

It is further understood that the Municipality is not a Subrecipient under the existing Cooperation Agreement.

14. The Municipality understands that it may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County's CDBG Program; and may not participate in a HOME consortium except through the Urban County, regardless of whether the Urban County receives a HOME formula allocation.

15. The terms of this Agreement covers both the CDBG Entitlement Program and the Home Investment Partnership Program.

16. FY 2022 Program Funds shall be expended by June 15, 2023  
FY2023 Program Funds shall be expended by June 15, 2024  
FY2024 Program Funds shall be expended by June 15, 2025

***IF CDBG FUNDS ARE NOT EXPENDED BY THE ABOVE DATES,  
THOSE FUNDS SHALL BE RE-CAPTURED BY THE COUNTY.***

IN WITNESS WHERE OF the parties have hereunto set their hand this  
\_\_\_\_\_ day of \_\_\_\_\_, 2021.

**EXECUTION OF AGREEMENT**

**TOWN of HIGHLAND  
By ITS TOWN COUNCIL**

\_\_\_\_\_  
Roger Sheeman, President

Attest:

\_\_\_\_\_  
Michael W. Griffin, Clerk-Treasurer

**BOARD OF COMMISSIONERS  
COUNTY of LAKE**

\_\_\_\_\_  
Michael C. Repay

\_\_\_\_\_  
Jerry Tippy

\_\_\_\_\_  
Kyle W. Allen, Sr.

Attest:

\_\_\_\_\_  
John E. Petalas, Auditor

**TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2021-10**

**AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the PUBLIC SAFETY LOCAL INCOME TAX FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO I.C. 6-1.1-18-6.**

**WHEREAS,** It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Public Safety Local Income Tax Fund;**

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Public Safety Local Income Tax Fund**, which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

**PUBLIC SAFETY LOCAL INCOME TAX FUND**

Reduce Account:	
249-0000-PPE & COVID SUPPLIES	<u>\$ 10,000.00</u>
<i>Total 200 Series Decreases:</i>	<b>\$ 10,000.00</b>
Increase Account:	
249-0000-43007 EQUIPMENT SCBA	<u>\$ 10,000.00</u>
<i>Total 400 Series Increases:</i>	<b>\$ 10,000.00</b>
<b>Total of Fund Decreases:</b>	<b>\$ 10,000.00</b>
<b>Total of Fund Increases:</b>	<b>\$ 10,000.00</b>



**DULY RESOLVED and ADOPTED** this 8<sup>th</sup> Day of March 2021 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

---

Roger Sheeman, President (IC 36-5-2-10)

*Attest:*

---

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**Town of Highland  
Board of Works  
Order of the Works Board 2021-03**

**AN ORDER OF THE WORKS BOARD ACCEPTING THE PROPOSAL OF LOUNGES ENTERTAINMENT LLC FOR PROFESSIONAL ENTERTAINMENT AND STAGE SERVICES FOR THE TOWN OF HIGHLAND, ASSOCIATED WITH INDEPENDENCE DAY FESTIVITIES, AND TO COMPLY WITH THE PROVISIONS OF IC 22-5-1.7 ET SEQ.**

**Whereas**, The Town of Highland, as part of its exercise of public powers related to culture and recreation, generally conferred in IC 36-10-2, annually marks the anniversary of the Nation's declaration of Independence with appropriate festivals including live musical performance as entertainment;

**Whereas**, The *Tom Lounges Entertainment, LLC* has presented to the Community Events Commission a proposed agreement for professional entertainment and stage services for the Town of Highland to be conducted during the 2021 Independence Day Festival;

**Whereas**, The Community Events Commission favorably recommends to the purchasing agency, the approval of the proposed agreement for professional entertainment and stage services for the Town of Highland to be conducted during the 2021 Independence Day Festival as submitted by Tom Lounges Entertainment, LLC;

**Whereas**, These professional services owing to their unique requirements and character, as a service, may be purchased in a manner that is determined to be reasonable, pursuant to Section 3.05.090 of the HMC and IC 5-22-6;

**Whereas**, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(1) of the HMC serves as purchasing agency for the Municipality and its executive departments except those executive departments which are expressly subject to the purchasing authority of a relevant governing board of jurisdiction;

**Whereas**, The purchase price exceeds \$15,000.00, pursuant to Section 3.05.040 (C) and Section 3.05.050(B)(3) of the HMC requires the express approval of the purchasing agency;

**Whereas**, The purchase of services will be supported by the several funds of the Town and there is sufficient appropriation or resources in order to support the purchase of services; and,

**Whereas**, The Town Council now desires to approve, authorize and allow the purchase of services pursuant to the terms stated herein,

**Now Therefore Be it Ordered** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, as follows:

**Section 1.** That the proposal/agreement for professional entertainment and stage services of **Tom Lounges Entertainment, LLC**, 104 Fraser Lane, Hobart, Indiana, 46342, prepared and presented by its principal, Tom Lounges, which

includes providing appropriate stage production for the events booked, all entertainment booking, providing lighting, offering emcee services, contracting and artist payments and related services according to the written terms set forth in the agreement, for the *all the days of the event* is hereby accepted, approved and adopted in every respect, provided that **Tom Lounges Entertainment, LLC** complies with the provisions of IC 22-5-1.7 et seq., and completes the relevant portions of the attached exhibit styled as Addendum for e-verify;

**Section 2.** That the fees for performance of the services identified in the proposal of **\$33,000** for the entertainment to be booked for the annual Independence Day festival to be conducted on and around July 4<sup>th</sup> 2021, and production services, is found to be reasonable and fair;

**Section 3.** That the Town Council finds and determines that the manner of purchase for these professional services owing to their unique requirements and character as a service, are both reasonable and appropriate, pursuant to Section 3.05.090 of the HMC and IC 5-22-6;

**Section 4.** That any provisions regarding timing of payments shall be construed as progress payments and all payments must be processed and executed pursuant to IC 5-11-10-1.6;

**Section 5.** That the Clerk-Treasurer is hereby authorized to issue a purchase order, in the proper year, to **Tom Lounges Entertainment, LLC** and to execute all documents necessary to implement the purchase of services thereof;

**Section 6.** That the proper officers of the municipality are hereby authorized to identify the proper funds of the municipality that may be lawfully expended in order to support and implement the purchase of these services.

**Be it so Ordered.**

**DULY, PASSED and ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 8<sup>th</sup> day of March 2021 having passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

---

Roger Sheeman, President (IC 36-5-2-10)

**Attest:**

---

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**TOM LOUNGES ENTERTAINMENT, LLC**  
**2021 AGREEMENT FOR ENTERTAINMENT & STAGE SERVICES**

**SUMMER FESTIVAL ENTERTAINMENT BUDGET: \$30,000.00**

**SPECIALY ALLOCATED PRODUCTION BUDGET: \$3,000.00**

**TOTAL AGREED BUDGET: \$33,000.00**

a) The above budget is the stand alone agreed price for the service of managing the entertainment stage for the **2021 Highland Fourth of July Summer Festival**. The five (5) dates of that contracted 2021 event are: **June 30th, July 1st, July 2nd, July 3rd and July 4th**. This service includes providing appropriate stage PA for the events, a sound engineer when live entertainment is presented, and all entertainment bookings and payments.

As part of this one-stop/turn-key package, Tom Lounges Entertainment, LLC will also provide a live daily stage emcee, an on-site production trailer used which doubles as an artist dressing room/cooling station, custom-recorded announcements inserted into daily music to play through PA that is appropriate to each day's theme or musical genre. Our company also actively promotes events that it produces.

Payments pertaining to this contract are to be made payable by cashier's check, money order, or municipal check to: **Tom Lounges Entertainment, LLC**, with 50% of the agreed upon total budget (\$16,500.00) paid no less than **60 days** in advance of the first day of the contracted event (4/30/21), with the remaining balance (\$16,500.00) due in full on or before the final day of the series (7/4/21).

b) Should any scheduled concert performance be prevented or delayed by any weather conditions once the artist and production crew is on the event grounds, full payment for that day's scheduled performance must be paid in full according to the terms of the individual artist contracts and this contract with Tom Lounges Entertainment, LLC. If any concert performance is cancelled prior to the arrival on the event grounds by the artist and production crew, a 50% cancellation fee of the agreed payment will be made.

However, in the event a performance is prevented, rendered impossible or infeasible by any act of regulation of any public authority or bureau, governmental mandates, civil tumult, strike, epidemic/pandemic (i.e. *COVID-19*), war conditions, natural disaster, or any cause beyond the control of the parties, it is fully understood and agreed that there shall be no claim for damages by any party to this contract and that all obligations (including wages) under this Agreement shall be deemed fully waived and non-enforceable.

In the event of an emergency, should illness or accident prevent a scheduled artist from performing as contracted, Tom Lounges Entertainment, LLC will have the sole discretion to substitute with another comparable artist to fulfill the contracted date.

c) The final price may differ from the above budget price if the Highland Council of Community Events Board makes any notable changes or additions to the current event hours or length of each events' run. If so, both parties will sign an amendment to this agreement pertaining to said changes and any additional costs incurred.

d) Highland Council of Community Events Board and The Town of Highland agrees to hold Tom Lounges and Tom Lounges Entertainment, LLC blameless and in no way liable in the event of any mishaps or accidents causing injury or death on Main Square Park Grounds during the course of this contract. Tom Lounges Entertainment, LLC agrees to have a company certificate of insurance on file covering the performance dates it produces.

e) Highland Council of Community Events Board and The Town of Highland agrees to provide electrical access to Tom Lounges Entertainment, LLC at no cost for its production trailer, and grants use of its event logo and public information for online promoting of the said contracted events. Also agreeing to provide a link from its official web page to any specially-created online pages promoting said contracted events.

Submitted by: *Tom Lounges Entertainment, LLC*

X *Tom Lounges*  
\_\_\_\_\_  
Tom Lounges  
Date: February 12, 2021

Accepted by: **The Highland Council of Community Events & Town Council Of Highland**

By: X \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CLAUSE (ADDENDUM) and AFFIDAVIT ADDENDUM TO BE ADDED  
TO CONTRACT FOR SERVICES TO BE PROVIDED TO TOWN OF  
HIGHLAND  
(as required by I.C. 22-5-1.7 -11, effective July 1, 2011)**

**Verification of Work Eligibility Status**

1. Tom Lounges, Principal of **TOM LOUNGES PRODUCTIONS, LLC** (hereinafter called "Contractor") understands and agrees that:

(A) it is required to enroll in and verify the work eligibility status of all employees hired after the date of this contract through the E-Verify program.

(B) This requirement shall be waived if the E-Verify program ceases to exist. For the purposes of this paragraph, the "*E-Verify program*" means the electronic verification of work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s. 403(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control Act of 1986 (P.L. 99-603); and

2. An authorized representative of the Contractor has signed the attached affidavit concerning the employment of unauthorized aliens.

*This contract clause is developed pursuant to SEA 590 codified as IC 22-5-1.7-11 (a)(1).*



TOWN OF HIGHLAND  
PERSONNEL-EMPLOYMENT NOTICE

Name: Adam Massey Employee Payroll # \_\_\_\_\_  
Address: 5349 Cottage Grove Ave Phone #: 219 669-1218  
Department: PLW Account #: \_\_\_\_\_

Email address: [REDACTED]

**NEW HIRE** (Not currently on the payroll in any status) Date Effective: 3-21-21  
Remind new hires they will need to show their original social security card when they complete their employment forms.

**\*NEW HIRE PERSONNEL NOTICE MUST BE FILED WITH THE CLERK-TREASURER'S OFFICE  
\*BEFORE EMPLOYEE STARTS WORKING/HIRE DATE!**

For EEOC purposes, please indicate: Caucasian Black Hispanic Native American  
Multi-racial Other: \_\_\_\_\_ Male Female

Job Title: Utility Wkr/Driver Bi-weekly Salary/Hourly Rate 16.34

Characterize the Employment:  
Full-Time Part-Time Summer Temporary/Seasonal: \_\_\_\_\_  
Minor (under age 18) Work Permit Received (Date Season Ends) \_\_\_\_\_

Full-Time Only:  
This position succeeds: Jimmy APPS (if applicable)  
The current workforce level is 2 as of the date of this notice.  
This position will increase authorized full-time work force levels.

**PAY RATE CHANGE OR CHANGE IN STATUS** Date Effective: \_\_\_\_\_

Current:  
Job Title: \_\_\_\_\_ Account: \_\_\_\_\_  
Base Bi-weekly/Hourly Rate: \_\_\_\_\_ Longevity: \_\_\_\_\_

Proposed:  
Job Title: \_\_\_\_\_ Account: \_\_\_\_\_  
Base Bi-weekly/Hourly Rate: \_\_\_\_\_ Longevity: \_\_\_\_\_  
This position succeeds: \_\_\_\_\_

Characterize the Increase or Status Change:  
Merit Promotion Returning Summer Brevet/Acting Appt. Per Ordinance  
Administrative Leave (department head requesting must detail rationale on reverse of form)

**SEPARATION** Last Day Worked: \_\_\_\_\_ Effective Last Day: \_\_\_\_\_

Resignation Discharge Retirement Other \_\_\_\_\_  
(Details for Discharge may be found in personnel file of the department)

To be paid last direct deposit or payroll check (Detail on back of this page if necessary):

Vacation Pay: \_\_\_\_\_ Comp Pay: \_\_\_\_\_ Personal Day Pay: \_\_\_\_\_  
Severance Pay: \_\_\_\_\_ Holiday Pay: \_\_\_\_\_ Other Pay Allowed: \_\_\_\_\_

SUPERVISOR SIGNATURE: [Signature] Date: 3-3-21

**TOWN COUNCIL/BOARD OF JURISDICTION ACTION:** APPROVED DISAPPROVED  
(If applicable)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_





**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 61766 (R3 / 2-13)  
Prescribed by the Department of Local Government Finance

20 <u>21</u> PAY 20 <u>22</u>
FORM CF-1 / Real Property

<b>PRIVACY NOTICE</b>
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION		
Name of taxpayer <b>Peoples Bank</b>	County <b>Lake</b>	
Address of taxpayer (number and street, city, state, and ZIP code) <b>9204 Columbia Avenue, Munster, IN 46321</b>	DLGF taxing district number <b>45-30-506</b>	
Name of contact person <b>Mike Shimala</b>	Telephone number <b>(219 ) 836-4400</b>	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body <b>Town of Highland</b>	Resolution number	Estimated start date (month, day, year) <b>7/1/16</b>
Location of property <b>3927 Ridge Road, Highland, IN 46322</b>		Actual start date (month, day, year) <b>9/1/16</b>
Description of real property improvements <b>New building construction 2,283 Square Feet</b>		Estimated completion date (month, day, year) <b>2/1/17</b>
		Actual completion date (month, day, year) <b>8/1/17</b>
SECTION 3 EMPLOYEES AND SALARIES		
	<b>AS ESTIMATED ON SB-1</b>	<b>ACTUAL</b>
Current number of employees	5	7
Salaries	111,000.00	332,837.00
Number of employees retained	5	7
Salaries	111,000.00	332,837.00
Number of additional employees	2	
Salaries	55,000.00	
SECTION 4 COST AND VALUES		
<b>COST AND VALUES</b>	<b>REAL ESTATE IMPROVEMENTS</b>	
<b>AS ESTIMATED ON SB-1</b>	<b>COST</b>	<b>ASSESSED VALUE</b>
Values before project	250,000	302,200
Plus: Values of proposed project	1,000,000 - 2,000,000	
Less: Values of any property being replaced	N/A	
Net values upon completion of project	1,750,000 - 2,250,000	
<b>ACTUAL</b>	<b>COST</b>	<b>ASSESSED VALUE</b>
Values before project	250,000	295,200
Plus: Values of proposed project	825,000	
Less: Values of any property being replaced		
Net values upon completion of project	1,075,000	1,171,600
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
	<b>AS ESTIMATED ON SB-1</b>	<b>ACTUAL</b>
Amount of solid waste converted		
Amount of hazardous waste converted		
Other benefits:		
SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative <i>Michael J. Shimala</i>	Title <b>Facilities Manager</b>	Date signed (month, day, year) <b>1/26/2021</b>

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)  
THAT WAS APPROVED AFTER JUNE 30, 1991**

**INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)**

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner <b>IS</b> in substantial compliance <input type="checkbox"/> the property owner <b>IS NOT</b> in substantial compliance <input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
<b>HEARING RESULTS: (to be completed after the hearing)</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see Instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

Peoples Bank  
3927 Ridge Road  
Highland, IN 46322

Peoples Bank  
Head Count with Salary  
3927 Ridge Road  
Highland, IN 46322  
1/29/2021

<u>Classification</u>	<u>Count</u>	<u>Salaries</u>
Universal Bankers (fka Tellers)	3	\$15,000 - \$25,000
Sales Staff	2	\$35,000 - \$40,000
Officers	2	\$60,000 - \$165,000
Total	7	
Annualized Salaries		\$332,837

Corporate Office: 9204 Columbia Avenue, Munster, IN 46321 Phone: 219-836-4400

STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

**AFFIDAVIT**

I, Michael J. Shimala, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Michael J. Shimala  
Signature

Michael J. Shimala  
Name Printed or Typed

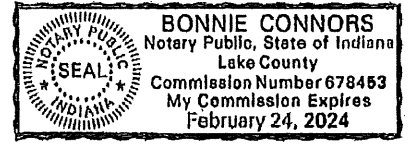
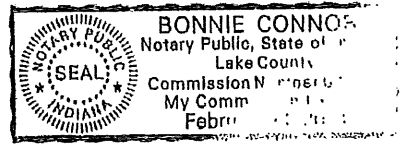
Before me, a Notary Public, In and for said County and State this 26th day of January, 2021, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:  
2/24/24

Bonnie Connors  
Bonnie Connors, Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R4 / 1-21)  
Prescribed by the Department of Local Government Finance

20 21 PAY 20 22  
FORM CF-1 / Real Property

**PRIVACY NOTICE**  
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 17, 2021, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

**SECTION 1 TAXPAYER INFORMATION**

Name of taxpayer <b>JOHN F TERPSTRA / HIGH R.E. 3940 LLC</b>	County <b>LAKE</b>
Address of taxpayer (number and street, city, state, and ZIP code) <b>3940 RIDGE ROAD, HIGHLAND, IN 46322</b>	DLGF taxing district number <b>45-30-506</b>
Name of contact person <b>JOHN F TERPSTRA</b>	Telephone number <b>( 219 ) 742-2964</b>

**SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY**

Name of designating body <b>TOWN OF HIGHLAND</b>	Resolution number <b>2102-06</b>	Estimated start date (month, day, year) <b>10-1-2012</b>
Location of property <b>3940 RIDGE ROAD, HIGHLAND, IN 46322</b>	Actual start date (month, day, year) <b>10-1-2012</b>	
Description of real property improvements <b>TORE DOWN EXISTING GAS STATION AND CAR WASH. BUILT NEW CONSTRUCTION DEVELOPED INTO CULVER'S RESTAURANT.</b>	Estimated completion date (month, day, year) <b>3-31-2013</b>	
	Actual completion date (month, day, year) <b>3-31-2013</b>	

**SECTION 3 EMPLOYEES AND SALARIES**

EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees	0	
Salaries		
Number of employees retained	0	
Salaries		
Number of additional employees	35	55
Salaries	200,000.00	346,000.00

**SECTION 4 COST AND VALUES**

COST AND VALUES	REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values before project	413,120.00	470,000.00
Plus: Values of proposed project	950,000.00	817,000.00
Less: Values of any property being replaced	0.00	0.00
Net values upon completion of project	1,362,122.00	1,287,600.00
ACTUAL	COST	ASSESSED VALUE
Values before project	413,120.00	4,706,000.00
Plus: Values of proposed project	1,030,000.00	
Less: Values of any property being replaced		
Net values upon completion of project	1,443,122.00	785,900.00

**SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER**

WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		
Amount of hazardous waste converted		
Other benefits:		

**SECTION 6 TAXPAYER CERTIFICATION**

I hereby certify that the representations in this statement are true.		
Signature of authorized representative 	Title <b>Managing Member</b>	Date signed (month, day, year) <b>1/12/2021</b>

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)  
THAT WAS APPROVED AFTER JUNE 30, 1991**

**INSTRUCTIONS:** (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance			
<input type="checkbox"/> the property owner IS NOT in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
<b>HEARING RESULTS (to be completed after the hearing)</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

**Job Description and Wage Range Statement**

**CULVER'S OF HIGHLAND**

<b><u># of Employees</u></b>	<b><u>Job Description</u></b>	<b><u>Wage</u></b>
1	General Manager	\$52,000.00 Annual Salary
6	Asst. Manager	\$10-\$16.00 / hour
10	Kitchen Employees	\$9.50-\$14.00 / hour
35	General Employees	\$8.25-\$12.50 / hour

STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

AFFIDAVIT

I, JOHN F. TERPSTRA, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

[Signature]  
Signature  
JOHN F. TERPSTRA  
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 12<sup>th</sup> day of January, 2021, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

[Signature]  
Lori R. Lane, Notary Public  
Resident of Lake County







**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

20 21 PAY 20 22  
FORM CF-1 / Real Property

**PRIVACY NOTICE**  
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION			
Name of taxpayer <b>City Volkswagen of Highland</b>		County <b>Lake</b>	
Address of taxpayer (number and street, city, state, and ZIP code) <b>9601 Indianapolis Blvd Highland, IN 46322</b>		DLGF taxing district number <b>45-30-506</b>	
Name of contact person <b>Shawn Kohli</b>		Telephone number <b>( 219 ) 237-2200</b>	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY			
Name of designating body <b>Town of Highland ERA Res#2012-10; ORD #1521</b>		Resolution number <b>2012-43 &amp; 2012-55</b>	Estimated start date (month, day, year) <b>01/04/2021</b>
Location of property <b>9601 Indianapolis Blvd Highland, IN 46322</b>		Actual start date (month, day, year)	
Description of real property improvements <b>Demo &amp; rebuild front of building, add service, receptionist &amp; expand service dept. re-pave parking surface &amp; re-lamp w/energy efficient systems. Landscape around pylon sign</b>		Estimated completion date (month, day, year)	
		Actual completion date (month, day, year)	
SECTION 3 EMPLOYEES AND SALARIES			
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees			<b>44</b>
Salaries		<b>42</b> <b>\$2,021,775</b>	\$2,466,396.00
Number of employees retained			
Salaries			
Number of additional employees			
Salaries			
SECTION 4 COST AND VALUES			
COST AND VALUES		REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1		COST	ASSESSED VALUE
Values before project		<b>1,800,000.00</b>	<b>1,429,500.00</b>
Plus: Values of proposed project		<b>2,000,000.00</b>	
Less: Values of any property being replaced		<b>0</b>	
Net values upon completion of project		<b>3,800,000.00</b>	
ACTUAL		COST	ASSESSED VALUE
Values before project		<b>1,800,000.00</b>	<b>1,845,200.00</b>
Plus: Values of proposed project		<b>2,298,737.00</b>	
Less: Values of any property being replaced		<b>0</b>	
Net values upon completion of project		<b>4,098,737.00</b>	<b>2,761,200.00</b>
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER			
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted			
Amount of hazardous waste converted			
Other benefits:			
SECTION 6 TAXPAYER CERTIFICATION			
I hereby certify that the representations in this statement are true.			
Signature of authorized representative	Title <b>President</b>	Date signed (month, day, year) <b>01/04/2021</b>	

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1) THAT WAS APPROVED AFTER JUNE 30, 1991**

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found NOT to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has NOT made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance. <input type="checkbox"/> the property owner IS NOT in substantial compliance <input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
<b>HEARING RESULTS (to be completed after the hearing)</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

City Volkswagen of Highland  
 2021 Total: \$2,466,396.00

Position *****	Head Count *****	Payroll Amount *****
Porters	7	\$148,720.00
Porter Supervisor	1	\$31,200.00
Parts Clerk	2	\$48,360.00
Parts Manager	1	\$38,948.00
Techs	5	\$346,448.00
Lube Techs	4	\$103,920.00
Service Advisors	2	\$70,200.00
Loaner Coordinator	1	\$27,040.00
Warranty Administrator	1	\$20,000.00
Service Manager	1	
Salespeople	5	\$260,000.00
FI Manager	2	\$156,000.00
Used Car Manager	2	\$156,000.00
New Car Manager	2	\$156,000.00
Presidents	2	\$624,000.00
Sales Assistant	1	\$31,200.00
Office Clerical	3	\$118,040.00
Cashier	3	\$60,320.00
Office Manager	1	\$70,000.00

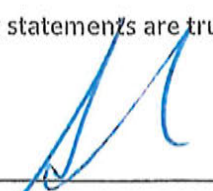
STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

AFFIDAVIT

I, Shawn Kohli, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

  
\_\_\_\_\_  
Signature

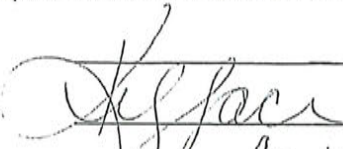
Shawn Kohli  
\_\_\_\_\_  
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 04 day of January, 2021, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

1-3-2022

  
\_\_\_\_\_, Notary Public  
Resident of Cook County





**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3/2-13)  
Prescribed by the Department of Local Government Finance

2021 PAY 2022  
FORM CF-1 / Real Property

**PRIVACY NOTICE**  
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION	
Name of taxpayer <i>Indiana Grocery Group, LLC</i>	County <i>Lake</i>
Address of taxpayer (number and street, city, state, and ZIP code) <i>2244 45th Street, Highland, IN 46322</i>	DLGF taxing district number <i>45-30-506</i>
Name of contact person <i>Phil Latchford</i>	Telephone number <i>(219) 961-9237</i>

SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body <i>Town of Highland</i>	Resolution number <i>2012-17</i>	Estimated start date (month, day, year) <i>07/01/12</i>
Location of property <i>2244 45th Street, Highland, IN 46322</i>		Actual start date (month, day, year) <i>07/01/12</i>
Description of real property improvements <i>Expansion and remodel of corporate office building.</i>		Estimated completion date (month, day, year) <i>06/01/13</i>
		Actual completion date (month, day, year) <i>05/15/13</i>

SECTION 3 EMPLOYEES AND SALARIES		
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees	<i>125</i>	
Salaries	<i>7,000,000.00</i>	<i>Please</i>
Number of employees retained	<i>125</i>	<i>see</i>
Salaries	<i>7,000,000.00</i>	<i>attached</i>
Number of additional employees	<i>30</i>	
Salaries	<i>250,000.00</i>	

SECTION 4 COST AND VALUES		
COST AND VALUES	REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values before project	<i>2,700,000.00</i>	<i>2,085,200.00</i>
Plus: Values of proposed project	<i>3,500,000.00</i>	
Less: Values of any property being replaced		
Net values upon completion of project	<i>6,200,000.00</i>	
ACTUAL	COST	ASSESSED VALUE
Values before project	<i>2,700,000.00</i>	
Plus: Values of proposed project	<i>5,082,731.00</i>	
Less: Values of any property being replaced		
Net values upon completion of project	<i>7,782,731.00</i>	<i>2,591,000.00</i>

SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		
Amount of hazardous waste converted		
Other benefits:		

SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative <i>Phil Latchford</i>	Title <i>CFO</i>	Date signed (month, day, year) <i>1-29-21</i>

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)  
THAT WAS APPROVED AFTER JUNE 30, 1991**

**INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)**

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner <b>IS</b> in substantial compliance			
<input type="checkbox"/> the property owner <b>IS NOT</b> in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
<b>HEARING RESULTS (to be completed after the hearing)</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			



Indiana Grocery Group, LLC  
Head Count with Salary  
2244 45th Street, Highland, IN 46322  
Highland Tax Abatement Compliance  
12/31/2020

Classification	Count	Salaries
Clerical	20	\$10 - \$15
Administrative Staff	42	\$15 - \$26
Department Managers	6	\$60k & up
Purchasing Staff	9	\$85k & up
Operations and Managers	21	\$55k & up
IT	7	\$40k & up
Officers	5	\$120k & up
Total	110	
Actual 2020 Salaries		\$ 8,405,175

Indiana Grocery Group d/b/a Strack & Van Til  
2244 45<sup>th</sup> Street, Highland, Indiana 46322  
Phone (219) 924-7588



**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3 / 2-13)  
Prescribed by the Department of Local Government Finance

20 21 PAY 20 22  
**FORM CF-1 / Real Property**

**PRIVACY NOTICE**  
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION	
Name of taxpayer <b>DRUKTENIS REALTY LP</b>	County <b>LAKE</b>
Address of taxpayer (number and street, city, state, and ZIP code) <b>2440 45TH ST HIGHLAND, IN 46322</b>	DLGF taxing district number <b>45-30-506</b>
Name of contact person <b>WAYNE E. DRUKTENIS</b>	Telephone number <b>( 219 ) 865-4400</b>

SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body <b>HIGHLAND TOWN COUNCIL</b>	Resolution number	Estimated start date (month, day, year) <b>5-15-2010</b>
Location of property <b>2440 45TH ST HIGHLAND, IN 46322</b>		Actual start date (month, day, year) <b>6-1-2010</b>
Description of real property improvements <b>CONVERSION OF SPORTING GOODS FACILITY AND WAREHOUSE INTO A NEW FRANCISHED AUTO DEALER FACILITY.</b>		Estimated completion date (month, day, year) <b>6-12-2013</b>
		Actual completion date (month, day, year) <b>6-24-2013</b>

SECTION 3 EMPLOYEES AND SALARIES			
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		50	53
Salaries		1,475,000.00	3,027,474.00
Number of employees retained		50	53
Salaries		1,475,000.00	3,027,474.00
Number of additional employees		10	2
Salaries		395,000.00	48,015.00

SECTION 4 COST AND VALUES			
COST AND VALUES	REAL ESTATE IMPROVEMENTS		
	COST		ASSESSED VALUE
AS ESTIMATED ON SB-1			
Values before project			1,510,400.00
Plus: Values of proposed project	500,000.00		500,000.00
Less: Values of any property being replaced			200,000.00
Net values upon completion of project			
ACTUAL			
Values before project			1,510,400.00
Plus: Values of proposed project	700,000.00		100,000.00
Less: Values of any property being replaced			2,395,000.00
Net values upon completion of project			1,707,000.00

SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		
Amount of hazardous waste converted		
Other benefits:		

SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative 	Title <b>Assistant Office Manager</b>	Date signed (month, day, year) <b>2-9-2021</b>



STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

**AFFIDAVIT**

I, Phil Latchford, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Phil Latchford  
Signature

Phil Latchford  
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 29 day of January, 2021, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

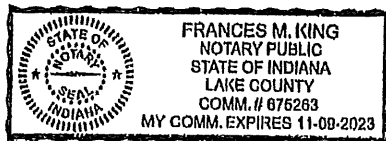
My Commission Expires:

11-09-2023

Frances M. King

Frances M. King, Notary Public

Resident of Lake County



CIRCLE BUICK GMC

DECEMBER 2020-EMPLOYEES CURRENTLY WORKING

3	F/TIME	TECHNICIANS		\$	284,426
4	F/TIME	SERVICE WRITERS		\$	309,256
3	F/TIME	SERVICE PORTERS		\$	48,331
4	F/TIME	LUBEMEN		\$	72,423
1	F/TIME	DETAILER		\$	29,052
1	F/TIME	PRE-DELIVERY PREP MEN		\$	26,869
8	F/TIME	MANAGERS		\$	1,221,804
7	F/TIME	CLERICAL		\$	121,716
2	F/TIME	PARTS PERSONS		\$	68,737
5	f/TIME	SALES PERSONS		\$	594,190
38	F/TIME	EMPLOYEEES YTD TOTAL		\$	2,776,804
15	P/TIME	EMPLOYEES YTD TOTAL		\$	250,670
53		EMPLOYEES RETAINED			
		TOTAL 2020 PAYROLL		\$	3,027,474
1	P/TIME	SECURITY		PLUS	
1	F/TIME	SECURITY	TOTAL	\$	48,015
55		TOTAL EMPLOYEES			
		TOTAL OF 86 2020 W-2'S ISSUED			
		ALSO EMPLOYED BY CIRCLE BUICK	AMBER HEATING & A/C	\$	7166.00

STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

**AFFIDAVIT**

I, WAYNE E. DRUKTENIS, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Signature

WAYNE E. DRUKTENIS  
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 9 day of February, 2022, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

9/16/24

\_\_\_\_\_  
Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3 / 2-13)  
Prescribed by the Department of Local Government Finance

20 21 PAY 20 22

FORM CF-1 / Real Property

**PRIVACY NOTICE**

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 8-1.1-12.1-5.1(c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION			
Name of taxpayer <b>Demand Real Results LLC</b>		County <b>Lake</b>	
Address of taxpayer (number and street, city, state, and ZIP code) <b>8516 Henry Street, Highland, IN 46322</b>		DLGF taxing district number <b>45-30-506</b>	
Name of contact person <b>Mark Fleishman</b>		Telephone number <b>( 219 ) 554-2180 Ext. 101</b>	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY			
Name of designating body <b>Highland Town Council</b>		Resolution number <b>2014-31 &amp; 2014-36</b>	Estimated start date (month, day, year)
Location of property <b>8516 Henry Street, Highland, IN 46322</b>		Actual start date (month, day, year) <b>11/2014</b>	
Description of real property improvements <b>Renovation of existing, vacant building for offices and training education center. ERA Res: 2007-10 &amp; 2007-23 ORD#1564</b>		Estimated completion date (month, day, year)	
		Actual completion date (month, day, year) <b>4/30/2015</b>	
SECTION 3 EMPLOYEES AND SALARIES			
EMPLOYEES AND SALARIES		AS ESTIMATED ON SB-1	ACTUAL
Current number of employees		<b>34</b>	<b>27</b>
Salaries		<b>525,000.00</b>	<b>872,196.00</b>
Number of employees retained		<b>34</b>	<b>25</b>
Salaries		<b>525,000.00</b>	<b>830,336.00</b>
Number of additional employees		<b>16 over 3 years</b>	<b>2</b>
Salaries		<b>293,280.00</b>	<b>41,860.00</b>
SECTION 4 COST AND VALUES			
COST AND VALUES		REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1		COST	ASSESSED VALUE
Values before project		<b>500,000.00</b>	
Plus: Values of proposed project		<b>672,935.00</b>	
Less: Values of any property being replaced			
Net values upon completion of project		<b>1,172,935.00</b>	
ACTUAL		COST	ASSESSED VALUE
Values before project		<b>500,000.00</b>	
Plus: Values of proposed project		<b>719,289.00</b>	
Less: Values of any property being replaced			
Net values upon completion of project		<b>1,219,289.00</b>	
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER			
WASTE CONVERTED AND OTHER BENEFITS		AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted		<b>0</b>	<b>0</b>
Amount of hazardous waste converted		<b>0</b>	<b>0</b>
Other benefits:			
SECTION 6 TAXPAYER CERTIFICATION			
I hereby certify that the representations in this statement are true.			
Signature of authorized representative 		Title <b>Owners/Operations Mgr.</b>	Date signed (month, day, year) <b>1/19/2021</b>

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)  
THAT WAS APPROVED AFTER JUNE 30, 1991**

**INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)**

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner <b>IS</b> in substantial compliance			
<input type="checkbox"/> the property owner <b>IS NOT</b> in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
<b>HEARING RESULTS (to be completed after the hearing)</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

## Current Compensation by Job Title

### No Job Title

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>1-1 BOARD OF DIRECTORS</b>											
Retained	0058- Y4055036	1	01/01/2002	\$93,600.00	Yes	\$ 45.00	40	No		// BOARD OF D	
Employee Count : 1				\$	93,600.00						

### ACCOUNT MANAGER

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>8868-100 IN ADMINISTRATION - IN</b>											
Retained	0058- Y4055036	92	09/29/2015	42,640.00	Yes	\$ 20.50	40	No	Melinda Gee	// ADMINISTRA	
Employee Count : 1				\$	42,640.00						

### ADMINISTRATIVE ASSISTANT

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>8868-100 IN ADMINISTRATION - IN</b>											
Retained	0058- Y4055036	6	10/30/2006	21,216	Yes	\$ 17.00	24	No	Melinda Gee	// ADMINISTRA	
Employee Count : 1				\$	21,216.00						

### ADMINISTRATIVE SVCS MANAGER

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>8868-100 IN ADMINISTRATION - IN</b>											
Retained	0058- Y4055036	5	01/01/2002	93,600.00	Yes	\$ 45.00	40	No	Robert Groszewski Jr	// ADMINISTRA	
Employee Count : 1				\$	93,600.00						

### EQUIPMENT SERVICE TECHNICIAN

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>No Job Title</b>											
Retained	0058- Y4055036	109	10/21/2019	20800	Yes	\$ 12.50	32.00	No	Edward Azcona	//	
Employee Count : 1				\$	20,800.00						

### FIELD SVCS MANAGER

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>5606-200 IN RESCUE - IN</b>											
Retained	0058- Y4055036	60	02/27/2012	56,160.00	Yes	\$ 27.00	40	No		// RESCUE - I	
Employee Count : 1				\$	56,160.00						

### FIELD SVCS TECHNICIAN

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>5606-200 IN RESCUE - IN</b>											
Retained	0058- Y4055036	80	06/18/2013	33280	Yes	\$ 20.00	32	No	Patrick Booth	// RESCUE - I	
Retained	0058- Y4055036	74	09/11/2012	7072	Yes	\$ 17.00	8	No	Patrick Booth	// RESCUE - I	
Retained	0058- Y4055036	70	09/11/2012	7488	Yes	\$ 18.00	8	No	Patrick Booth	// RESCUE - I	
Retained	0058- Y4055036	91	09/29/2015	13312	Yes	\$ 16.00	16	No	Patrick Booth	// RESCUE - I	
Retained	0058- Y4055036	79	05/10/2013	7488	Yes	\$ 18.00	8	No	Patrick Booth	// RESCUE - I	
Retained	0058- Y4055036	54	08/15/2011	29952	Yes	\$ 18.00	32	No	Patrick Booth	// RESCUE - I	
Retained	0058- Y4055036	103	06/16/2016	26624	Yes	\$ 16.00	32	No	Patrick Booth	// RESCUE - I	
Retained	0058- Y4055036	102	06/16/2016	26624	Yes	\$ 16.00	32	No	Patrick Booth	// RESCUE - I	
Employee Count : 8				\$	151,840.00						

#### HOUSEKEEPING

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>8868-100 IN ADMINISTRATION - IN</b>											
Retained	0058- Y4055036	88	06/10/2015	6240	Yes	\$ 15.00	8	No	Melinda Gee	// ADMINISTRA	
Retained	0058- Y4055036	89	06/10/2015	6240	Yes	\$ 15.00	8	No	Melinda Gee	// ADMINISTRA	
Employee Count : 2				\$	12,480.00						

#### INSTRUCTOR

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>8868-300 IN TRAINING - IN</b>											
Retained	0058- Y4055036	9	04/01/2002	7696	Yes	\$ 18.50	8	No	Michael Scanlon	// TRAINING -	
Retained	0058- Y4055036	87	08/12/2014	20800	Yes	\$ 20.00	20	No	Michael Scanlon	// TRAINING -	
Retained	0058- Y4055036	106	05/24/2019	21216	Yes	\$ 17.00	24.00	No	Michael Scanlon	// TRAINING -	
Employee Count : 3				\$	49,712.00						

#### LMS ADMINISTRATOR

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A Hrs	Exempt?	Supervisor	Branch/Division/Dept	
<b>8868-300 IN TRAINING - IN</b>											
Retained	0058- Y4055036	21	05/15/2006	49920	Yes	\$ 24.00	40	No	Robert Groszewski Jr	// TRAINING -	
Employee Count : 1				\$	49,920.00						

**MARKETING STRATEGIST**

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
8868-100 IN ADMINISTRATION - IN											
Retained	0058-Y4055036	72	09/10/2012	45760	Yes	\$ 22.00	40	No	Melinda Gee	// ADMINISTRA	
Employee Count : 1				\$ 45,760.00							

**OPERATIONS MANAGER**

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
8868-100 IN ADMINISTRATION - IN											
Retained	0058-Y4055036	47	03/11/2011	93600	Yes	\$ 45.00	40	No		// ADMINISTRA	
Employee Count : 1				\$ 93,600.00							

**TECHNICAL SVCS MANAGER**

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
8868-400 IN TECHNICAL - IN											
Retained	0058-Y4055036	35	01/01/2002	29952	Yes	\$ 24.00	24	No	Robert Groszewski Jr	// TECHNICAL	
Employee Count : 1				\$ 29,952.00							

**TEMPERATURE SCREENER**

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
No Job Title											
New	0058-Y4055036	113	05/28/2020	20020	Yes	\$ 11.00	35	No	Patrick Booth	//	
New	0058-Y4055036	114	05/28/2020	21840	Yes	\$ 12.00	35	No	Patrick Booth	//	
Employee Count : 2				\$ 41,860.00							

**TRAINING COORDINATOR**

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
8868-300 IN TRAINING - IN											
Retained	0058-Y4055036	69	04/01/2013	41600	Yes	\$ 20.00	40	No	Michael Scanlon	// TRAINING -	
Employee Count : 1				\$ 41,600.00							

**TRAINING SVCS MANAGER**

Employee	Company	Emp ID	Date Hired	Annual Salary	Hourly?	Pay Rate	A. Hrs	Exempt?	Supervisor	Branch/Division/Dept	
8868-300 IN TRAINING - IN											
Retained	0058-Y4055036	27	07/07/2009	27456	Yes	\$ 22.00	24	No	Robert Groszewski Jr	// TRAINING -	
Employee Count : 1				\$ 27,456.00							



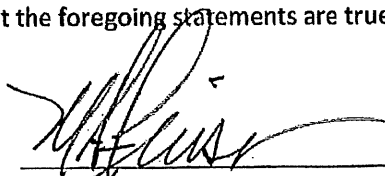
STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

**AFFIDAVIT**

I, Mark A. Fleishman, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.



Signature

Mark A. Fleishman

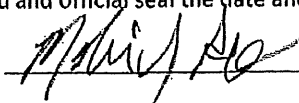
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 19 day of January, 2021, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

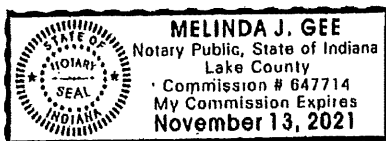
My Commission Expires:

November 13, 2021



Melinda J Gee, Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3 / 2-13)  
Prescribed by the Department of Local Government Finance

20 <u>21</u> PAY 20 <u>22</u>
FORM CF-1 / Real Property

<b>PRIVACY NOTICE</b>
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION		
Name of taxpayer <i>NATHAN DAMASIUS (8845 KENNEDY, LLC)</i>	County <i>LAKE</i>	
Address of taxpayer (number and street, city, state, and ZIP code) <i>8845 KENNEDY AVENUE, HIGHLAND, IN 46322</i>	DLGF taxing district number <i>45-30-506</i>	
Name of contact person <i>NATHAN DAMASIUS</i>	Telephone number <i>(219) 845-2900</i>	
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of designating body <i>HIGHLAND TOWN COUNCIL</i>	Resolution number	Estimated start date (month, day, year) <i>02/01/2016</i>
Location of property <i>8835-8845 KENNEDY AVENUE, HIGHLAND, IN 46322</i>		Actual start date (month, day, year) <i>09/16/2016</i>
Description of real property improvements		Estimated completion date (month, day, year) <i>10/01/2016</i>
		Actual completion date (month, day, year) <i>07/17/2017</i>
SECTION 3 EMPLOYEES AND SALARIES		
	<b>EMPLOYEES AND SALARIES</b>	<b>AS ESTIMATED ON SB-1</b>
Current number of employees		<i>10</i>
Salaries		<i>550,000.00</i>
Number of employees retained		<i>6</i>
Salaries		<i>310,000.00</i>
Number of additional employees		<i>4</i>
Salaries		<i>240,000</i>
		<b>ACTUAL</b>
		<i>17</i>
		<i>486,000.00</i>
		<i>3</i>
		<i>82,000.00</i>
		<i>14</i>
		<i>404,000.00</i>
SECTION 4 COST AND VALUES		
	<b>COST AND VALUES</b>	<b>REAL ESTATE IMPROVEMENTS</b>
	<b>AS ESTIMATED ON SB-1</b>	<b>ASSESSED VALUE</b>
Values before project	<i>260,000.00</i>	<i>260,000.00</i>
Plus: Values of proposed project	<i>1,300,000.00</i>	<i>N/A</i>
Less: Values of any property being replaced	<i>160,000.00</i>	<i>160,000.00</i>
Net values upon completion of project	<i>1,410,000.00</i>	<i>1,410,000.00</i>
	<b>ACTUAL</b>	<b>ASSESSED VALUE</b>
Values before project	<i>260,000.00</i>	<i>260,000.00</i>
Plus: Values of proposed project	<i>1,478,526.00</i>	<i>property not fully assessed to date</i>
Less: Values of any property being replaced	<i>160,000.00</i>	<i>160,000.00</i>
Net values upon completion of project	<i>1,578,526.00</i>	<i>1,688,870.00</i>
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
	<b>WASTE CONVERTED AND OTHER BENEFITS</b>	<b>AS ESTIMATED ON SB-1</b>
Amount of solid waste converted		
Amount of hazardous waste converted		
Other benefits:		
SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of authorized representative <i>[Signature]</i>	Title <i>CEO</i>	Date signed (month, day, year) <i>01/28/2021</i>

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)  
THAT WAS APPROVED AFTER JUNE 30, 1991**

**INSTRUCTIONS:** (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner <b>IS</b> in substantial compliance <input type="checkbox"/> the property owner <b>IS NOT</b> in substantial compliance <input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
<b>HEARING RESULTS (to be completed after the hearing)</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			

**8845 Kennedy LLC**  
**2021 - 2022 Employees**

<u>Job Title</u>	<u>Salary Range</u>	<u>No. of Employees</u>
Pharmacist	\$116,-135,000	1 F-T
	\$85,-100,000	1 P-T
Pharmacy Technician	\$33,-41,000	3 F-T
	\$23,-29,000	3 F-T
Pharmacy Educator	\$33,000	1 F-T
Customer Service Representative	\$20,-25,000	1 F-T
	\$13,-18,000	3 P-T
	\$1,500	2 P-T
Custodian	\$4,600	1 P-T
Sales Rep	\$36,000	1 F-T

STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

**AFFIDAVIT**

I, NATHAN DAMASCIUS, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.



Signature

NATHAN DAMASCIUS

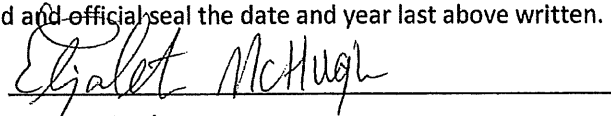
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 28 day of January 2021, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

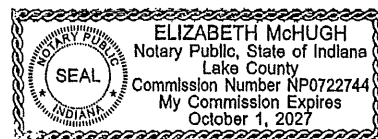
My Commission Expires:

October 1, 2027



Elizabeth McHugh, Notary Public

Resident of Lake County





**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

2021 PAY 2022

FORM CF-1 / Real Property

**PRIVACY NOTICE**

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1		TAXPAYER INFORMATION	
Name of taxpayer	County		
Evajo, L.L.C.	Lake		
Address of taxpayer (number and street, city, state, and ZIP code)	DLGF taxing district number		
1435 Janice Lane Munster, In 46321			
Name of contact person	Telephone number		
Kurt E. Pramuk	( 219 ) 793-3635		
SECTION 2		LOCATION AND DESCRIPTION OF PROPERTY	
Name of designating body	Resolution number	Estimated start date (month, day, year)	
Town of Highland, Indiana Common Council	FRA RES NO. 2007-230/66-1 /RES 2019	01/27/2020	
Location of property		Actual start date (month, day, year)	
Dental Office		01/27/2020	
Description of real property improvements		Estimated completion date (month, day, year)	
New Construction		12/31/2019	
		Actual completion date (month, day, year)	
		1/24/2020	
SECTION 3		EMPLOYEES AND SALARIES	
<b>EMPLOYEES AND SALARIES</b>		<b>AS ESTIMATED ON SB-1</b>	<b>ACTUAL</b>
Current number of employees		3	4
Salaries			
Number of employees retained		3	3
Salaries			
Number of additional employees		2-3	1-2
Salaries		\$60,000.00	\$85,000.00
SECTION 4		COST AND VALUES	
<b>COST AND VALUES</b>		<b>REAL ESTATE IMPROVEMENTS</b>	
<b>AS ESTIMATED ON SB-1</b>	<b>COST</b>	<b>ASSESSED VALUE</b>	
Values before project	\$80,000.00	\$102,000.00	
Plus: Values of proposed project	\$870,000.00	\$980,000.00	
Less: Values of any property being replaced			
Net values upon completion of project	\$950,000.00	\$102,000.00	
<b>ACTUAL</b>	<b>COST</b>	<b>ASSESSED VALUE</b>	
Values before project	\$80,000.00	\$102,000.00	
Plus: Values of proposed project			
Less: Values of any property being replaced			
Net values upon completion of project	\$102,000.00	\$120,000.00	
SECTION 5		WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER	
<b>WASTE CONVERTED AND OTHER BENEFITS</b>		<b>AS ESTIMATED ON SB-1</b>	<b>ACTUAL</b>
Amount of solid waste converted		0.00	0.00
Amount of hazardous waste converted		0.00	0.00
Other benefits:			
SECTION 6		TAXPAYER CERTIFICATION	
I hereby certify that the representations in this statement are true.			
Signature of authorized representative	Title	Date signed (month, day, year)	
	CEO/President	1-19-21	

**OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1)  
THAT WAS APPROVED AFTER JUNE 30, 1991**

**INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)**

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found NOT to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has NOT made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

We have reviewed the CF-1 and find that:			
<input type="checkbox"/> the property owner IS in substantial compliance			
<input type="checkbox"/> the property owner IS NOT in substantial compliance			
<input type="checkbox"/> other (specify) _____			
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)			
Time of hearing	<input type="checkbox"/> AM <input type="checkbox"/> PM	Date of hearing (month, day, year)	Location of hearing
<b>HEARING RESULTS (to be completed after the hearing)</b>			
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied (see instruction 4 above)	
Reasons for the determination (attach additional sheets if necessary)			
Signature of authorized member			Date signed (month, day, year)
Attested by:		Designating body	
<b>APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]</b>			
A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.			



EVAJO, LLC  
DBA Pramuk Dental Center  
2706 Highway Ave  
Highland, IN 46322

<b>Classifications</b>	<b>Count</b>	<b>Salary</b>
Dentist/Owner	1	\$40,500.00
Office Manager	1	\$29,000.00
Dental Hygienists	4 (3 PT, 1 Temp)	\$75,000.00 (combined)
<b>TOTAL</b>	6	144,500.00




STATE OF INDIANA )  
 ) ss:  
COUNTY OF LAKE )

**AFFIDAVIT**

I, Kurt E. Pramuk D.D.S., hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement.
4. That the information I have provided on the Form CF-1 is correct.
5. That the information I have provided on the Checklist for Supporting Documentation Required for Evaluation of Compliance with Statement of Benefits and all attachments is correct.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

  
\_\_\_\_\_  
Signature

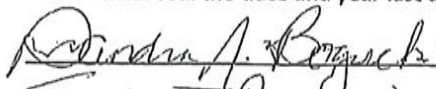
Kurt E. Pramuk D.D.S.  
\_\_\_\_\_  
Name Printed or Typed

Before me, a Notary Public, in and for said County and State this 19<sup>th</sup> day of January, 2021, personally appeared before me or acknowledge the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires:

5/3/2021

  
\_\_\_\_\_  
Sandra J. Bogucki, Notary Public  
Resident of Lake County



ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF HIGHLAND, INDIANA

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC-5-11-10-1.6

DATED THIS 5<sup>th</sup> DAY OF March, 2021  FISCAL OFFICER

ALLOWANCE OF VOUCHERS

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 6 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 763,992.30.

Dated this \_\_\_\_\_ day of \_\_\_\_\_,

TOWN COUNCIL

MARK A. HERAK

ROGER SHEEMAN

BERNIE ZEMEN

MARK SCHOCKE

TOM BLACK

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 001 GENERAL						
Dept 0000						
001-0000-45200	GEN FUND TRANSFERS GROSS	90960	PAYROLL ACCOUNT	2/26PRL D/S TRANSFER GENERAL	170,063.52	45292
			Total For Dept 0000		170,063.52	
Dept 0001 TOWN COUNCIL						
001-0001-31001	LEGAL FEES FOR FEBRUARY 2021	91049	ABRAHAMSON, REED & BILSE	TOWN COUNCIL LEGAL FEES FOR FEBRU	5,111.00	
001-0001-31001	SOLICITOR LEGAL FEES FEB 2021	91017	ABRAHAMSON, REED & BILSE	SOLICITOR LEGAL FEES FOR FEBRUARY	451.00	
001-0001-38004	ORDINANCE 1725	90984	CODE PUBLISHING COMPANY INC	HIGHLAND MUNICIPAL CODE WEB UPDAT	611.25	
			Total For Dept 0001 TOWN COUNCIL		6,173.25	
Dept 0002 BOARD OF ZONING APPEALS						
001-0002-31001	REED INVOICE BZA INV#37868	91019	ABRAHAMSON, REED & BILSE	REED INVOICE BZA INV#37868 02/28/	1,140.00	
			Total For Dept 0002 BOARD OF ZONING APPEALS		1,140.00	
Dept 0004 CLERK-TREASURER						
001-0004-31004	REGISTRATION M GRIFFIN K STRB	90975	ILMCT	ILMCT ANNUAL CONFERENCE3/15-3/18/	900.00	45297
001-0004-31004	2021 IMPACT DUES K STRBJAK,	90983	AIM, ACCELERATE IND MUNICIPAL	2021 IMPACT DUES K STRBJAK, D BEC	40.00	
001-0004-31004	IMPACT SPRING MEETING 2021/D	90939	AIM, ACCELERATE IND MUNICIPAL	IMPACT SPRING MEETING 2021/D KOVA	25.00	
001-0004-31004	2021 ANNUAL CONF SOUTH BEND K	90999	APT US&C	2021 ANNUAL CONFERENCE ON SITE 7/	499.00	
001-0004-31004	2021 ANNUAL CONF SOUTH BEND D	91000	APT US&C	2021 ANNUAL CONFERENCE ON SITE 7/	499.00	
			Total For Dept 0004 CLERK-TREASURER		1,963.00	
Dept 0006 BUILDING & INSPECTION						
001-0006-20003	INV 57637 -STORAGE BINS ACT 3	90998	MENARDS CORP - SCHERERVILLE	INV 57637 -PLASTIC STORAGE BINS	67.84	
001-0006-20003	INV 158449059001 TAPE	90997	OFFICE DEPOT, INC	INV 158449059001 TAPE	56.38	
001-0006-34001	KEN MIKA BOND 601144254 BLDG	90936	KEYSTONE BONDING&SURETY AGE	KEN MIKA, PAUL ZIEMNIAK BONDS 1/1	200.00	
001-0006-39001	INDIANA ADA & TITLE VI COORDI	90996	AIM, ACCELERATE IND MUNICIPAL	INDIANA ADA & TITLE VI COORDINATO	25.00	
			Total For Dept 0006 BUILDING & INSPECTION		349.22	
Dept 0007 FIRE DEPARTMENT						
001-0007-11204	NEW F/F PHYSICAL/DRUG SCREEN	91013	COMPREHENSIVE CARE	FIREFIGHTER DRUG SCREEN	190.00	
001-0007-20003	18V 4.8AH LION MILW 86.4WH SA	91008	BEECHY BATTERY INC	CENTRAL SAWZALL BATTERIES	456.76	
001-0007-23004	INV# 63883	91010	MENARDS	MISC SUPPLIES	22.62	
001-0007-23004	INV# 57584 ACT 32980263	91012	MENARDS CORP - SCHERERVILLE	ELECTRICAL SUPPLIES	9.86	
001-0007-23004	GEAR STORAGE BAGS	91009	PC-PLUS! LLC	GEAR STORAGE BAGS	325.00	
001-0007-32006	BROADBAND AIR CARDS FOR RIGS	91011	VERIZON WIRELESS	AIR CARDS FOR RIGS	300.26	
001-0007-35001	ELECTRIC - CENTRAL FIRE STATI	91004	NORTHERN IN PUBLIC SERVICE	ELECTRIC - CENTRAL FIRE STATION	806.03	
001-0007-35001	ELECTRIC - SOUTH STATION	91005	NORTHERN IN PUBLIC SERVICE	GAS & ELECTRIC SOUTH STATION	322.87	
001-0007-35001	ELECTRIC - FD TRAINING SITE	91006	NORTHERN IN PUBLIC SERVICE	ELECTRIC - FD TRAINING SITE	30.42	
001-0007-35003	GAS - SOUTH STATION	91005	NORTHERN IN PUBLIC SERVICE	GAS & ELECTRIC SOUTH STATION	468.49	
001-0007-35003	GAS - CENTRAL STATION	91007	NORTHERN IN PUBLIC SERVICE	GAS - CENTRAL FIRE STATION	1,164.58	
			Total For Dept 0007 FIRE DEPARTMENT		4,096.89	
Dept 0008 PLAN COMMISSION						
001-0008-31001	PC INV REED #37867 02/28/21	91018	ABRAHAMSON, REED & BILSE	PC INV REED #37867 02/28/21	798.00	
			Total For Dept 0008 PLAN COMMISSION		798.00	
Dept 0009 POLICE DEPARTMENT						
001-0009-11204	DRUG TEST FOR RECORDS APPLICA	91025	COMPREHENSIVE CARE	DRUG SCREEN TEST FOR RECORDS APPL	40.00	
001-0009-11302	OUTER VEST FOR NEW OFFICER	91037	THE EAGLE UNIFORM CO	OUTER VEST FOR NEW OFFICER	280.50	
001-0009-21001	1299.9 GAL OF GAS	91040	WARREN OIL COMPANY	1299.9 GAL OF GAS DELV ON 2/17	2,973.65	
001-0009-22004	PARTS FOR CAR 12	91027	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR CAR 12	16.03	
001-0009-22004	PARTS FOR CAR 231	91028	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR TO REPAIR CAR 231	123.15	
001-0009-22004	MOTOR ASSEMBLY FOR CAR 228	91042	WEBB FORD INC	MOTOR ASSEMBLY FOR CAR 228	23.18	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 001 GENERAL						
Dept 0009 POLICE DEPARTMENT						
001-0009-31001	LEGAL MATTERS FOR FEB	91022	ABRAHAMSON, REED & BILSE	LEGAL MATTERS FOR FEB	532.00	
001-0009-32003	SPILLMAN CIRCUIT USER FEE FOR 91031	91031	LAKE COUNTY DATA PROCESSING	SPILLMAN CIRCUIT USER FEE FOR FEB	307.84	
001-0009-32004	IDACS INTERNET SERV 2/28-3/27	91024	COMCAST CABLE	IDACS INTERNET SERV 2/28-3/27	126.85	
001-0009-32004	CID INTERNET SEARCHES FOR FEB	91038	TLO, LLC	CID INTERNET SEARCHES FOR FEB	98.50	
001-0009-34001	LARRY MOES BOND 601144574 POL 90935	90935	KEYSTONE BONDING&SURETY AGE	POLICE COMMISSIONERS BONDS 1/1/20	300.00	
001-0009-34001	2 PC BONDS-601144573, 6011445 91029	91029	KEYSTONE BONDING&SURETY AGE	2 BONDS FOR POLICE COMMISSIONERS	200.00	
001-0009-35001	3949 HIGHWAY LPR CAMERA READ 91083	91083	NORTHERN IN PUBLIC SERVICE	D/S 2020 BAL DUE FOR LPR CAMERA 3	36.95	
001-0009-35001	LPR CAMER 3949 HIGHWAY 91034	91034	NORTHERN IN PUBLIC SERVICE	LPR CAMERA 3949 HIGHWAY	37.68	
001-0009-36001	LABOR FOR CAR 12 91027	91027	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR CAR 12	170.00	
001-0009-36001	LABOR TO REPAIR CAR 231 91028	91028	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR TO REPAIR CAR 231	275.00	
001-0009-36001	ANNUAL INSPECTION OF GAS PUMP 91032	91032	NORTHERN INDIANA MECHANICAL	ANNUAL INSPECTION OF GAS PUMP	369.00	
001-0009-36001	ASSEMBLY OF NEW BIKES 91036	91036	RIDGE CYCLERY, INC	ASSEMBLY OF NEW BIKES	280.00	
001-0009-36004	GEN OFC CLEANING FOR FEB 91026	91026	GAYLE THARP	GEN OFFICE CLEANING FOR FEB	2,666.66	
001-0009-38006	MAT CHANGE AT PD ON 2/23 91023	91023	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 2/23	38.49	
			Total For Dept 0009 POLICE DEPARTMENT		8,895.48	
Dept 0011 SERVICES & WORKS						
001-0011-32008	ACCT. SERVICE FEES	90968	INVOICE CLOUD, INC	NOVEMBER ACCOUNT SERVICE FEES 202	269.40	9993993
001-0011-32008	ACCT. SERVICE FEES	90969	INVOICE CLOUD, INC	DECEMBER ACCOUNT SERVICE FEES 202	321.75	9993994
001-0011-32008	ACCT. SERVICE FEES	90970	INVOICE CLOUD, INC	JANUARY ACCOUNT SERVICE FEES 2021	338.05	9993995
001-0011-32008	ACCT. SERVICE FEES	90971	FIRST FINANCIAL BANK CORP S	NOVEMBER 2020 ACCT SERV FEES	1,633.16	9993996
001-0011-32008	ACCT. SERVICE FEES	90972	FIRST FINANCIAL BANK CORP S	DECEMBER 2020 ACCT SERV FEES	1,673.64	9993997
001-0011-32008	ACCT. SERVICE FEES	90973	FIRST FINANCIAL BANK CORP S	JANUARY 2021 ACCT SERV FEES	1,440.76	9993998
001-0011-35001	D/S MISC TH GARAGE 750-201-00 91082	91082	NORTHERN IN PUBLIC SERVICE	D/S MISC TH GARAGE 750-201-002-4	448.62	45307
001-0011-35001	000-901-0005-4 91078	91078	NORTHERN IN PUBLIC SERVICE	TH VIPS MULTI	1,202.58	9994000
001-0011-35001	307-486-009-2 91079	91079	NORTHERN IN PUBLIC SERVICE	MISC MULTI	46.31	9994001
001-0011-35002	051-400-005-5 91076	91076	NORTHERN IN PUBLIC SERVICE	STREET MULTI	15,812.08	9993999
001-0011-35003	D/S MISC TH GARAGE 750-201-00 91082	91082	NORTHERN IN PUBLIC SERVICE	D/S MISC TH GARAGE 750-201-002-4	726.33	45307
001-0011-35003	130-850-000-1 GAS 91078	91078	NORTHERN IN PUBLIC SERVICE	TH VIPS MULTI	1,180.13	9994000
001-0011-35005	TOWN GARAGE WATER/HYDRANT 91089	91089	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	255.97	45310
001-0011-35005	WATER/HYDRANT 91090	91090	TOWN OF HIGHLAND UTILITIES	TOWN HALL WATER/SEWER	110.60	45310
001-0011-35007	VIPS WATER/HYDRANT 91088	91088	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER	37.78	45310
001-0011-35007	TOWN GARAGE SEWER/STORM 91089	91089	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	577.55	45310
001-0011-35007	STORM 91092	91092	TOWN OF HIGHLAND UTILITIES	0901207112- 2819 LINCOLN -STORM-	172.28	45310
001-0011-38005	CONTRACT FOR TEMP DEPUTY J FI 90988	90988	GOVHR USA, LLC	CONTRACT FOR TEMP DEPUTY J FIGUER	16.50	
001-0011-38005	EXT CONTRACT FOR TEMP DEPUTY 90989	90989	GOVHR USA, LLC	EXTENDED CONTRACT FOR TEMP DEPUTY	1,663.50	
001-0011-38005	EXT CONTRACT FOR TEMP DEPUTY 90990	90990	GOVHR USA, LLC	EXTENDED CONTRACT FOR TEMP DEPUTY	1,680.00	
001-0011-39016	SR TAXI SUBSID 1/27/2021 90938	90938	TRIPLE A EXPRESS	SR TAXI SUBSID 1/27/2021	10.00	
			Total For Dept 0011 SERVICES & WORKS		29,630.69	
Dept 0012 TOWN HALL						
001-0012-35002	558-300-006-4 91079	91079	NORTHERN IN PUBLIC SERVICE	MISC MULTI	141.04	9994001
001-0012-36004	FEB GENERAL CLEANING 91060	91060	GLOBAL MAINTENANCE & CO.	D/S GENERAL CLEANING SERVICES FO	1,400.00	
			Total For Dept 0012 TOWN HALL		1,541.04	
			Total For Fund 001 GENERAL		224,651.09	
Fund 002 MVH						
Dept 0000						
002-0000-45200	MVH TRANSFERS GROSS 90961	90961	PAYROLL ACCOUNT	2/26 PRL D/S TRANSFER MVH	64,763.60	45293
			Total For Dept 0000		64,763.60	

01-02

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 002 MVH						
Dept 0016 MVH ADMIN						
002-0016-36001	INSTALL BAY DOOR	91053	B&B DOORS, INC	INSTALL NEW DOOR PW GARAGE	3,657.00	
002-0016-36003	SCREWS, DRYWALL, TAPE, METAL T	91061	MENARDS	TAPE, DRYWALL, SCREWS FOR OFFICE	147.64	
002-0016-36004	FEB GENERAL CLEANING SERVICES	91050	GLOBAL MAINTENANCE & CO.	D/S GENERAL CLEANING SERVICES FO	700.00	
			Total For Dept 0016 MVH ADMIN		4,504.64	
Dept 0017 MVH RECONSTRUCTION/MAINTENANCE						
002-0017-21003	PENS, MARKERS, WHITE OUT	91066	PULSE TECHNOLOGY OF INDIANA	PENS AND MARKERS FOR STREET DEPT.	60.13	
002-0017-21003	2588669C7 ARM, WINDSHIELD REG	91067	RUSH TRUCK CENTERS OF INDIA	ARM, WINDSHIELD REGULATOR AND MOT	440.00	
002-0017-21003	FUSES, TURN LAMPS, HEADLAMP, RI	91068	TERMINAL SUPPLY INC	GARAGE SUPPLIES FOR STOCK STREET	336.39	
002-0017-22004	SH49069 ASI19D ALUM SCOOP SHO	91051	AAA SUPPLY CORPORATION	SCOOP SHOVEL FOR STREET DEPT.	44.50	
002-0017-22004	2/3/2021 INVOICE # 337-366579	91052	AUTO-WARES	FEBRUARY 2021 INVOICES FOR STREET	1,442.11	
002-0017-22004	2151226 GENTRY POST MOUNT COM	91062	MENARDS CORP - SCHERERVILLE	POST MOUNT FOR DAMAGED MAILBOX ST	52.99	
002-0017-23005	ROAD SALT	91054	CARGILL, INC	ROAD SALT	3,590.74	
002-0017-23005	ROAD SALT	91055	CARGILL, INC	ROAD SALT	30,035.38	
002-0017-23005	ROAD SALT	91056	CARGILL, INC	ROAD SALT	1,913.04	
002-0017-23005	ROAD SALT	91057	CARGILL, INC	ROAD SALT	9,431.63	
002-0017-23005	ROAD SALT	91058	CARGILL, INC	ROAD SALT	7,295.53	
002-0017-23006	GEL MVR175/U 47760 MULTIVAPOR	91059	EESCO, A DIVISION OF WESCO D	LIGHTBULBS FOR DOWNTOWN LIGHTS ST	293.28	
002-0017-36001	INSTALL BAY DOOR	91053	B&B DOORS, INC	INSTALL NEW DOOR PW GARAGE	1,613.00	
002-0017-36006	STREET LIGHT REPAIRS	91063	MIDWESTERN ELECTRIC INC	REPAIR STREET LIGHTS VARIOUS LOCA	2,043.05	
002-0017-36006	REPAIR STREET LIGHTS	91064	MIDWESTERN ELECTRIC INC	REPAIR STREET LIGHTS KENNEDY AND	1,010.88	
002-0017-36007	JANUARY TRAFFIC SIGNAL MAINT	91065	MIDWESTERN ELECTRIC INC	TRAFFIC SIGNAL MAINT FOR JANUARY	539.90	
			Total For Dept 0017 MVH RECONSTRUCTION/MAINTENANCE		60,142.55	
Fund 018 LAW ENFORCE CON'T ED						
Dept 0000						
018-0000-23004	NEW BIKE SHIRTS	91045	STAR UNIFORM	NEW BIKE SHIRTS	487.92	
018-0000-23006	3- PORT USB HUBS	91047	OFFICE DEPOT, INC	3 PORT USB HUBS	100.58	
018-0000-31004	TASER INSTRUCTOR SCHOOL	91043	AXON ENTERPRISE, INC	INSTRUCTOR SCHOOL FOR OFFICER FOR	375.00	
018-0000-31004	INSTRUCTOR RECERT FOR 2 OFFIC	91046	STATE OF INDIANA	INSTRUCTOR RECERT FOR 2 OFFICERS	100.00	
			Total For Dept 0000		1,063.50	
Fund 026 FSA AGENCY FUND						
Dept 0000						
026-0000-45202	TASC FLEX SPENDING DEBITS 12/	90986	TASC	DECEMBER FSA SPENDING	928.80	999210
026-0000-45202	TASC FLEX SPENDING DEBITS 1/1	90987	TASC	JANUARY 2021 FSA SPENDING	619.20	999211
			Total For Dept 0000		1,548.00	
Fund 027 INSURANCE PREMIUM						
Dept 0000						
027-0000-34002	INSURANCE PREMIUM HEALTH FEB	90992	AIM MEDICAL TRUST	MARCH 2021 MEDICAL AND LIFE INSUR	209,668.99	45304
027-0000-34002	INSURANCE PREMIUM HEALTH/DENT	90993	METLIFE GROUP BENEFITS	MARCH 2021 DENTAL PREMIUMS	8,399.88	45305
027-0000-34005	WRK'S COMP RENEW WC 119-2IN02	91001	BROWN INSURANCE GROUP	WORKER'S COMP RENEW POLICY WC 119	96,595.00	
			Total For Dept 0000		314,663.87	
			Total For Fund 027 INSURANCE PREMIUM		314,663.87	

2.16 - 227

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 030 ICT FUND						
Dept 0000						
030-0000-31006	MONTHLY IT PER WBO 2020-47	90995	CBL CONSULTING, INC	MONTHLY IT SUPPORT PER WBO 2020-	4,150.00	45298
030-0000-32001	MARCH 2021 POSTAGE METER SERV 91021		PITNEY BOWES INC.	MARCH 2021 POSTAGE METER SERVICE	129.29	45299
030-0000-32003	PUMP STATION 877140025029637	90976	COMCAST CABLE	PUMP STATION 8771400250296375 2/	231.25	45300
030-0000-32003	PW INTNET # 8771400250212877	90977	COMCAST CABLE	8771400250212877 PW 8001 KENNEDY	287.69	45301
030-0000-32003	MEADOWS PK INTERNET ACT 877140	90978	COMCAST CABLE	MEADOWS PK MO INTERNET 2/12-3/11/	100.83	45302
030-0000-32003	INTERNET SVC PS BLDG 8771400	90979	COMCAST CABLE	INTERNET FOR PUBLIC SAFETY BLDG	223.78	45303
030-0000-32003	PARK INTERNET ACCT 8771400250	90980	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	192.42	45308
030-0000-32003	FD SOUTH 2647 45TH ST	90981	COMCAST CABLE	FD S STATION PHONE/INTERNET SVC 1	120.44	45309
030-0000-32003	ACCT #510375025	91084	SPRINT	BI/FD MO WIRELESS SVC 510375025 -	103.07	
030-0000-32003	FIRE DEPT	91085	AT&T MOBILITY	FIRE DEPT 666-4120	43.19	
030-0000-32003	SIP TRUNKING CHARGES 19361 2/	91003	CBL CONSULTING, INC	SIP TRUNKING CHARGES 2/1-2/28/202	387.22	
030-0000-32003	3001 RIDGE MAIN SQUARE 877140	91002	COMCAST CABLE	3001 RIDGE MAIN SQUARE 8771400250	134.69	
030-0000-32003	642004646-00002 BROADBAND-J K	91015	VERIZON WIRELESS	642004646-00002 D/S BROADBAND-J K	30.05	
030-0000-33811	BRIVO CLOUD HOSTED MONTHLY SI	90933	PHIL & SON, INC	BRIVO CLOUD HOSTED MONTHLY SITE/A	100.95	
030-0000-39007	EMAIL ARCHIVING SERVICES 2/1-	90994	CBL CONSULTING, INC	EMAIL ARCHIVING SERVICES 2/1-2/2//	646.92	
	Total For Dept 0000				6,881.79	
Fund 050 POLICE PENSION						
Dept 0000						
050-0000-34001	KENNETH BALON BOND 601144243	90934	KEYSTONE BONDING&SURETY AGE	PENSION SECRETARY BOND 1/1/2021-1	100.00	33563
050-0000-45200	POLICE PENSION TRANSFERS GROS	90966	PAYROLL ACCOUNT	2/26PRL D/S TRANSFER POLICE PENSI	68,730.46	
	Total For Dept 0000				68,830.46	
Fund 055 MCCC						
Dept 0000						
055-0000-43010	BACKUP SOFTWARE	91048	COMMUNICATION & DATE SYSTEM	BACKUP SOFTWARE	1,199.90	
	Total For Dept 0000				1,199.90	
Fund 085 TRAFFIC VIOLATIONS						
Dept 0001 TOWN COUNCIL						
085-0001-00400	CASH BOND FEES	90959	LAKE COUNTY CLERK	CASH BOND FEES	500.00	45291
085-0001-00400	CASH BOND FEES	91074	LAKE COUNTY CLERK	CASH BOND FEES	2,500.00	45306
	Total For Dept 0001 TOWN COUNCIL				3,000.00	
Fund 249 PUBLIC SAFETY INCOME TAX FUND						
Dept 0000						
249-0000-29000	COVID-N95 PARTIC, VALVE, NOSE C	91069	PUBLIC SAFETY CENTER, INC	COVID-N95 PARTIC, VALVE, NOSECLIP	899.16	
249-0000-29000	COVID-N95 PARTIC RESP W/VALVE	91070	PUBLIC SAFETY CENTER, INC	COVID-N95 PARTIC RESP.W/VALVE MAS	291.10	
249-0000-29000	COVID-N95 PARTIC RESP, VLV, NOS	91071	PUBLIC SAFETY CENTER, INC	COVID-N95 PARTIC RESP, VLV, NOSECLI	973.74	
249-0000-29000	COVID-PROCEDURE FACE MASKS-BL	91072	PUBLIC SAFETY CENTER, INC	COVID-PROCEDURE FACE MASKS-BLUE	164.53	
249-0000-29000	COVID-N95 RESP, VLV, NOSECLIPS	91073	PUBLIC SAFETY CENTER, INC	COVID-N95 PARTIC RESP, VLV, NOSECLI	1,675.31	
249-0000-43006	5215 EXHAUST SYSTEMS	91014	BEECHER EMISSION SOLUTION	NO SMOKE DIESEL EXHAUST SYSTEM	8,739.06	
	Total For Dept 0000				12,742.90	
	Total For Fund 249 PUBLIC SAFETY INCOME TAX FUND				12,742.90	

30-710

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	-------	--------	---------------------	--------	---------

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund Totals:

Fund 001	GENERAL			224,651.09	
Fund 002	MVH			129,410.79	
Fund 018	LAW ENFORCE CON'T ED			1,063.50	
Fund 026	FSA AGENCY FUND			1,548.00	
Fund 027	INSURANCE PREMIUM			314,663.87	
Fund 030	ICT FUND			6,881.79	
Fund 050	POLICE PENSION			68,830.46	
Fund 055	MCCD			1,199.90	
Fund 085	TRAFFIC VIOLATIONS			3,000.00	
Fund 249	PUBLIC SAFETY INCOME TAX			12,742.90	
				<u>763,992.30</u>	