

ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
THURSDAY, FEBRUARY 27, 2020

Study Session. The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday, February 27, 2020 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors George A. Smith, Larry Kondrat, Rick Volbrecht, Ed Dabrowski, and Curt Schroeder. Also present were John Bach, Public Works Director; Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Mike Pipta, Fire Department; Michael Griffin, Clerk Treasurer; and Kim Webb, Recording Secretary.

1. Derek Snyder, NIES Engineering, discussed with the Board the 97th Place Water Main Replacement Project, the Martha St. Water Main Replacement Project, and the Robertson Place & Rosewood Court Water Main Replacement Project. The Design Engineering is almost complete and the jobs should be ready to advertise for bidding at the end of March.
2. John Bach, Public Works Director, presented to the Board a Memorandum detailing general guidelines for Water Sampling as required by Indiana Department of Environmental Management (IDEM) and the United States Environmental Protection Agency (USEPA).
3. Robert F. Tweedle, Board Attorney, shared with the Board that he has filed a Substitution of Council in regards to the Estevan Marks Wage Garnishment Order. The balance of the Judgement will be presented at the next meeting.
4. Michael Griffin, Clerk Treasurer, discussed in detail the December 2019 and January 2020 Financial Statements for the Department of Waterworks.

Regular Meeting: The Highland Water Works Board of Directors met in its Regular Session on Thursday, February 27, 2020 in the upper meeting chamber of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana directly following the study session. President Smith opened the meeting at 8:00 pm. The minutes were recorded by John Bach, serving as Recording Secretary *pro tempore*. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors George A. Smith, Larry Kondrat, Rick Volbrecht, Ed Dabrowski, and Curt Schroeder. A quorum was attained. Also present were Derek Snyder, NIES Engineering; Mike Pipta, Fire Department; Robert F. Tweedle, Board Attorney; Michael Griffin, Clerk Treasurer; and John Bach, serving as Recording Secretary *pro tempore*. Kim Webb, Recording Secretary, was absent with prior notice given.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Meeting of January 23, 2020 as prepared and posted. Director Volbrecht moved to approve the minutes of the Regular Meeting of January 23, 2020. Director Schroeder seconded. On a vote *viva voce*, the motion passed.

Special Orders: None

Communications: None

Unfinished Business and General Orders:

1. An action to approve Town Council Enactment No. 2020-06. An Enactment regarding the disposition of surplus on deposit to the credit of the Water Cash Reserve Fund, authorizing its transfer to the corporation General Fund, pursuant to I.C. 8-1.5-3-11 ET Seq. Director Kondrat moved to approve the action. Director Dabrowski seconded. Discussion: Director Kondrat asked for clarification on the Enactment and Michael Griffin obliged to Director Kondrat satisfactorily. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

2. An action to approve Town Council Enactment No. 2020-11. An Enactment regarding the disposition of accreted surplus on deposit to the credit of the Water Cash Reserve Fund, authorizing its transfer to the corporation General Fund, pursuant to I.C. 8-1.5-3-11 ET Seq. Director Kondrat moved to approve the action. Director Volbrecht seconded. Discussion: Director Kondrat asked for clarification on the Enactment and Michael Griffin obliged to Director Kondrat satisfactorily. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

New Business: None.

Reports:

1. Waterworks Superintendent – No Report.
2. Waterworks Attorney – No Report.
3. Waterworks Engineer – No Report.
4. Fire Department – No Report.

Business from the Floor: Director Volbrecht discussed a proposal for a Waterworks Board website. The matter will be discussed further at the next Board Meeting.

Claims:

Per the docket in the amount of:

061

Water Works District

\$72,435.69

062	Consumer Deposits	\$10.74
064	Waterworks Operating	\$250,480.67
066	Water Improvements	\$36,124.11
068	Water Capital	\$0.00
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Total		\$357,051.21

Director Dabrowski moved to approve the claims per the February 27, 2020 docket in the amount of \$357,051.21. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Plenary Meeting will be held on Thursday, March 26, 2020 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Dabrowski moved to adjourn the meeting. The meeting was adjourned.

Meeting Adjourned at 8:15 p.m.

Respectfully Submitted,



Kim Webb, Recording Secretary