

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY FEBRUARY 16, 2021**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, February 16, 2021 with Commissioner Garcia presiding, via ZOOM, in order to discuss the final agenda of the regular meeting.

Present at the study session on silent roll call were Commissioners Laura Corpus, Richard Garcia, Greg Cieslak, and David Jones. Also present were Mark Knesek, PW Director; Tim Gembala, Public Works Operation Director, Derek Snyder of NIES Engineering, Inc.; Robert Tweedle, Attorney, Councilman Mark Herak.

Mr. Tweedle gave an update on the illegal discharge of grease products into our sewer system and remedial steps begin taken. He has had some promising conversation with IDEM.

Mr. Knesek indicated Redzone is waiting for the weather to break so they can continue.

Mr. Snyder gave an update on the current projects.

HSD negotiations: Mr. Tweedle informed the commission the next meeting will take place March 2nd.

The study session ended at 6:36 p.m.

The Board of Sanitary Commissioners of the Sanitary District of Highland met on Tuesday, February 16, 2021, 7:00 p.m., via ZOOM. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Present on roll call were Commissioners Laura Corpus, Richard Garcia, Greg Cieslak and David Jones. Also present were Mark Knesek, PW Director; Tim Gembala, Public Works Operation Director; Derek Snyder of NIES Engineering, Inc.; Robert Tweedle, Attorney, Mark Herak, Town Council, Michael Griffin, Clerk-Treasurer.

The minutes were recorded by Denise Beck, Recording Secretary.

Minutes of Previous Session:

Commissioner Garcia asked if there were any additions, deletions, or corrections to the January 19, 2021 Regular Public meeting minutes. Hearing none, Commissioner Garcia declared that the minutes are approved as prepared and posted.

Special Order: None

Communications: None

General Orders and Unfinished Business:

1. An action to approved Pay Request No. 2 for the Mainline CIPP Lining work in the amount of \$23,158.28 to Insituform Technologies USA, LLC.

Commissioner Corpus moved to approve the payment. Commissioner Cieslak seconded. Upon a roll call vote there four (4) affirmatives and no (0) negatives. The motion passes.

**2.. SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
CAPITAL BUDGET Resolution No. 2021-04**

**A RESOLUTION ESTABLISHING THE 2021 CAPITAL PROJECT BUDGET OF THE
SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND**

Commissioner Jones motioned to approved Resolution 2021-04 Commissioner Corpus seconded. Upon a roll-call vote, there were four (4) affirmatives and no (0) negatives. The motion passed.

**SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
CAPITAL BUDGET RESOLUTION NO. 2021-04**

**A RESOLUTION ESTABLISHING THE 2021 CAPITAL PROJECT BUDGET OF THE
SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND**

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Board of Sanitary Commissioners in performing its duties, now determines that passage and adoption of a Capital Budget Resolution establishing a Capital Budget to be paid from funds of the Sanitary District to be necessary for the sound management and control of the sewage works and performing its duty to construct, reconstruct, operate, repair, and maintain all sewage works.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That for the Capital expenses as hereinafter identified of said District, the following allowances for the identified sums of money are hereby fixed and ordered set apart for the purposes herein specified to be paid from Sanitary District Sewage Works Improvement Fund:

30008	PW Truck Capital Lease	\$40,478.00
33903	Backyard Drain Reimbursement	\$30,000.00
36850	Inflow/Infiltration Repair/Rehab	\$300,000.00
41010	Redzone YES Program (Ph2)	\$77,764.83
44069	3500 Block of Jewett Ave Storm Sewer Reconstruction	\$25,000.00
Total Allowances as fixed for this Fund		\$473,242.83

Section 2. That the Municipal Fiscal Officer is instructed and authorized to assign such accounts and establish such financial reporting methodology as to permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 3. That the Superintendent of the Sanitary District is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Sanitary Commissioners, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That any prior Capital Budget duly adopted by resolution and as amended from time to time is hereby repealed and replaced to include the Capital expenses identified herein.

Section 6. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Sanitary Commissioners and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 16th day of February 2021. Having been passed by a vote of four (4) for and 0 (none) opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary of the Board of Sanitary Commissioners

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:

Fund 040	Sanitary Operating	\$ 191,703.39
Fund 042	Sanitary Dist BD & INT	\$ 975,758.48
Fund 044	San Dist Capital	\$ 23,158.28
Fund 070	Sewage Operating	\$ 343,926.34
Total		\$1,534,546.49

Commissioner Jones motioned to pay claims. Commissioner Corpus seconded. Upon a roll-call vote, there were four (4) affirmatives and no (0) negatives.

Next Meeting: The next regularly scheduled Public Meeting Session will be held, Tuesday, March 16, 2021 at 7:00 p.m., following a study session at 6:30 p.m.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner Corpus moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:20.

Respectfully Submitted, Denise Beck, Recording Secretary