



SNOW OR ICE ... WE'VE GOT YOU COVERED!

DEPARTMENT OF PUBLIC WORKS • WINTER 2014

SNOW & ICE CONTROL OPERATIONS PLAN

The Town of Highland Department of Public Works is responsible for snow removal and de-icing operations. Public Works recognizes the importance of maintaining safe public routes for residents and those traveling through our community. Our snow removal plan has been developed to make the best use of resources to remove snow and ice.

ABOUT THE PLAN

The goal is to have all town roads cleared within 12 hours after a snow event has ended.

Public Works approaches snow removal and ice control based on priorities. The town's transportation network is broken into five categories — major arterial routes, designated snow routes, local streets, cul-de-sacs/dead-end streets and alleys. Routes with higher traffic counts are addressed first. This plan has been developed to address a typical snow or ice event. The plan has flexibility built in to accommodate manpower and/or equipment changes. The plan is also modified when weather conditions are more severe.

PRE-WETTING ROADS

Since 2011, Public Works has been “pre-wetting” streets with a salt brine solution when adverse weather is predicted. After the application, the water evaporates while the salt remains to prevent icing. A series of tell-tale white lines makes it easy to spot a treated road surface.



SALTING OPERATIONS

Owing to the environmental impact of excessive salt application as well as its cost, the Town has implemented application guidelines. When a snowfall begins, trucks are dispatched to begin salting. Major arterial routes are addressed first, followed by snow routes, and finally residential streets. During this process, major arterial routes are completely salted; snow routes are salted at intersections, inclines, curves and periodic spots while residential streets are salted at intersections, inclines and curves only. Salt is also applied to streets nearest schools.

SNOW PLOWING

Once snow accumulates to a depth where salt is no longer effective, crews begin plowing. From this point forward, salting operations cease until the snowfall has ended and streets are plowed curb-to-curb. Major arterial routes are “gang-plowed,” using our fleet of large trucks for the duration of the storm. For collector and residential streets, the Town is divided into five areas, with snow routes getting the most attention during a snowfall. One or two larger trucks assigned to each area address other streets as they are able. Finally, small plows are dispatched to clear cul-de-sacs, dead end streets, and widen out areas that are inaccessible to our larger trucks.

During heavy snows, plows may only make one pass in each direction during the storm with the intention of widening the snow to the curb once the storm has diminished or ceased. Once the snow ends, plows are directed to widen all streets to their fullest capacity and reapply road salt, as necessary. As soon as possible, alleys are plowed.

PARKING REGULATIONS

§10.20.220, Special Regulations for Snow Removal, of the Highland Municipal Code establishes parking restrictions during periods of snowfall.

After eight hours following a snowfall of one inch or more, all vehicles must be removed from designated snow routes.

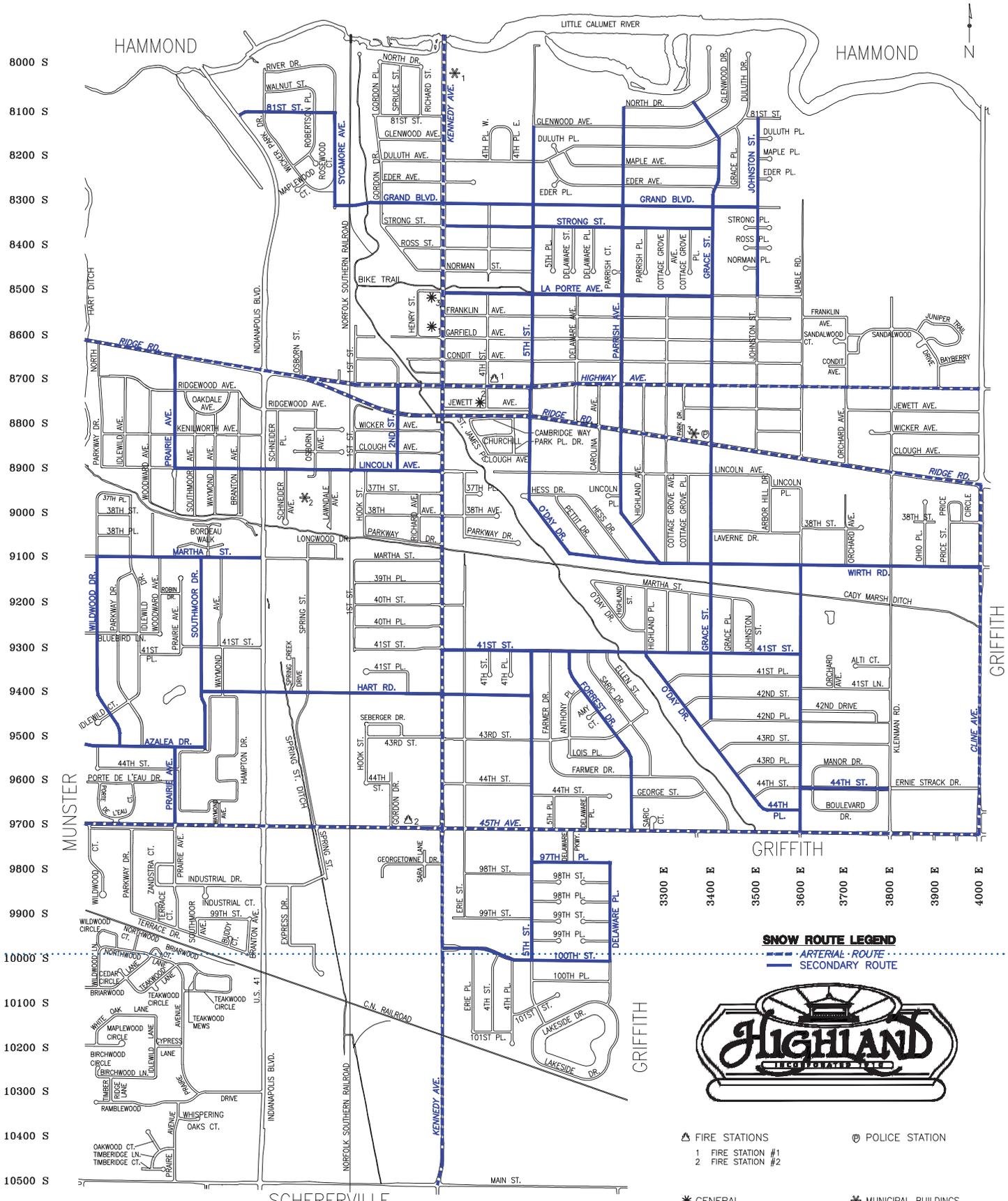
After 24 hours following a snowfall of one inch or more, all vehicles must be removed from all streets so they can be completely cleared of snow.

It is imperative that thoroughfares are widened to accommodate traffic, including emergency vehicles. Parked cars are the biggest obstacle to meeting this goal.

Homes with driveways and off-street parking should make every effort to have vehicles off the street until the snow removal operations have been completed. The town recognizes that certain homes in some areas do not have off-street parking or have inadequate off-street parking to accommodate the number of vehicles in the household.

Pursuant to §10.20.220, Special Regulations for Snow Removal, persons that park a vehicle in a manner that restricts snow removal will be fined \$75.

HIGHLAND SNOW ROUTE MAP



SNOW ROUTE LEGEND
 - - - - - ARTERIAL ROUTE
 ——— SECONDARY ROUTE



- △ FIRE STATIONS
 - 1 FIRE STATION #1
 - 2 FIRE STATION #2
- Ⓜ POLICE STATION
- * GENERAL
 - 1 CHAMBER OF COMMERCE
 - 2 PUBLIC LIBRARY
 - 3 UNITED STATES POST OFFICE
- * MUNICIPAL BUILDINGS
 - 1 HIGHLAND PUBLIC WORKS FACILITY
 - 2 LINCOLN CENTER
 - 3 TOWN HALL

2000 E 2100 E 2200 E 2300 E 2400 E 2500 E 2600 E 2700 E 2800 E 2900 E 3000 E 3100 E 3200 E

3300 E 3400 E 3500 E 3600 E 3700 E 3800 E 3900 E 4000 E

MUNSTER

GRIFFITH

GRIFFITH

SCHERERVILLE

8000 S
8100 S
8200 S
8300 S
8400 S
8500 S
8600 S
8700 S
8800 S
8900 S
9000 S
9100 S
9200 S
9300 S
9400 S
9500 S
9600 S
9700 S
9800 S
9900 S
10000 S
10100 S
10200 S
10300 S
10400 S
10500 S



WHAT YOU CAN DO ...

- * In advance of a storm event, relocate all of the cars in the household to off-street parking areas.
- * In areas where no off-street parking exists, temporarily relocate cars to areas that have been cleared or to a public parking lot near your home.
- * Do not leave cars parked on the street during extended absences or vacations.
- * Operable cars should be removed from the street, regardless if it is licensed and registered.



PRIVATE SNOW REMOVAL

When clearing snow from private driveways and walks around the home, snow should be directed to adjacent lawn areas and not into the street.

Snow removed from the apron area of your driveway should be directed to the right (when facing the street). Snow must be directed to areas adjacent to your property.

One of the most common complaints about snow removal is that plow drivers push snow onto driveways. Unfortunately, the Town's plows do not have the ability to direct snow away from driveways.



PUBLIC NOTIFICATION

Highland Police utilizes the Nixle system to alert residents about road closures, town events and other important information. This year, Public Works will use the Nixle system to advise when:

- * Snow removal operations are underway
- * Parking regulations for snow removal are in effect
- * Travel restrictions are in place.

REGISTRATION: www.nixle.com.



SAFETY TIPS

Your cooperation is sincerely appreciated. The winter season can be a challenge, particularly when the Bears are playing poorly and out of the playoffs. There are a few things you can do to keep safe and do your part to help us help you.

- * Plan ahead. Stock up on household supplies before the snow falls.
- * Whenever possible, stay off the roads when it is snowing. If you must go out, allow more time, keep a safe distance when driving behind snow plows and stay out of snowplow drivers blind spots.
- * Do not pass snow plows.
- * Park in your driveway, in garages, or in a public parking lot – whenever possible.
- * Keep your sidewalk clear but do not shovel or blow snow into the street.
- * Help elderly or disabled neighbors.



COMPLAINTS OR COMMENTS

The Department of Public Works takes pride in its snow removal efforts and strives to complete its task without delay or detrimental impact to residents. We understand sometimes we may not meet your expectations or simply miss something.



DAYTIME TELEPHONE

Call the Highland Public Works Department at (219) 972-5083.



AFTER-HOURS TELEPHONE

Call the Highland Police at (219) 838-3184.



EMAIL: Non-urgent calls or complaints may be sent via email to bjohnsen@highland.in.gov or jbach@highland.in.gov.