



Highland Council of Community Events

Highland Independence Day Twilight Parade *Rules & Guidelines*

Monday, July 3rd, 2017

You are responsible for following all the attached Highland Council of Community Events **Parade Rules and Guidelines** and the attached **Police Notice**. Understand, it is your responsibility to inform all participants in your entry of the rules. You are responsible for the actions of entry participants. Any rule or guideline violation may result in the entry being pulled from the parade and will be considered for possible suspension /rejection of any entry in any future Highland parade.

➤ **ABSOLUTELY NO THROWING OF ITEMS FROM PARADE VEHICLES!**

You must walk along the sides of the parade route and hand items out.
See attached Police Notice.

➤ **Children under the age of 14 may not hand out items along the parade route**

➤ **Not allowed- political advertising “vote”, “elect”, “nominate”, “retain” etc.**

➤ **No leaving garbage** in the line- up areas

➤ **No alcoholic** beverages

➤ **Fire extinguishers** are required for all floats

➤ **No stopping** your entry during parade

➤ **No selling** along parade route

➤ **Entry Name** must be identified with a sign or banner

➤ **Stopping** to perform is not allowed

➤ **All Youth** Must have adult supervision at all times. Be sure an adult is present for line up.

➤ **All entries must be decorated** except municipal, antique, or classic vehicles.

➤ **Please consider keeping decorations & music patriotic themed to celebrate our great Country.**

➤ **Line up for all vehicles and floats** begins at 4:30 and ends at 5:30 (Roads close by 5:30.

No vehicles will be allowed at line up after 5:30. Do not show up early!

➤ The parade starts/steps off at 6:30. All participants including walking only units (no vehicle) must be in line by 6pm. Please keep in mind that roads close early, and you may have to walk to your check in point.

➤ Lineup is first come, first serve. Entries will be lined up nose to tail as they arrive at their designated checkpoint.

➤ If you wish to line up with another entry- you **MUST** arrive together. **We will not/ and cannot save space. No exceptions!**

➤ Any rude, negative, or disruptive behavior may result in entry removal. This includes interaction with parade staff and volunteers.

➤ **A NOISE SENSITIVE AREA** will extend from Kennedy Ave and 45th up to Lincoln Street. No sirens, horns, or loud noises in this area.

Lineup Procedures and Check Point Locations

- Stop at designated **check point** and check in with the parade staff. They will guide you to your line up spot.
- Once your entry is in place, there will be no leaving or getting anyone in to deliver items.

Check Point #1 – St James Church- Enter backside off **Gordon Drive**

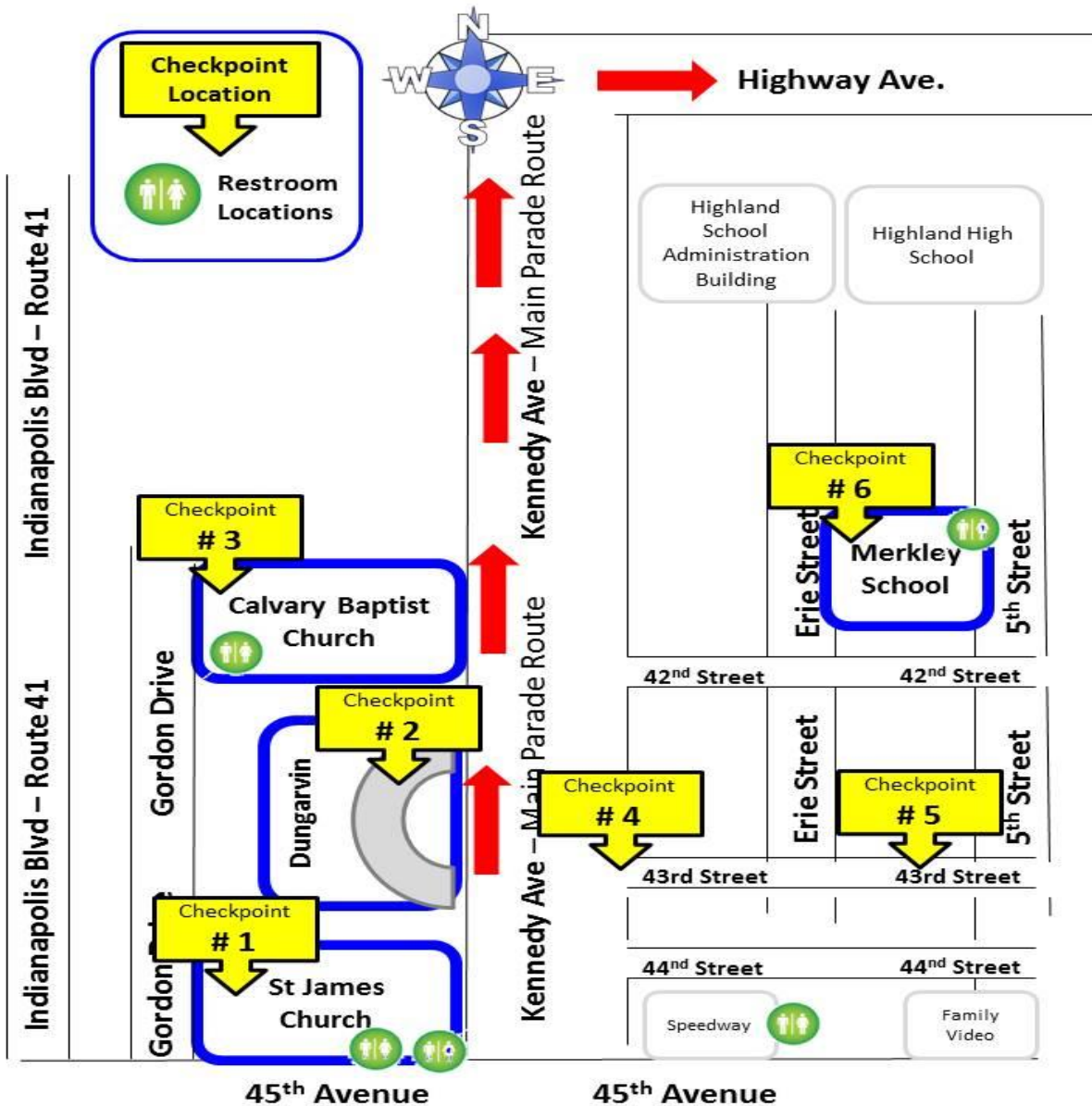
Check Point #2 – Dungarvin Center- Enter off of **Kennedy Ave**

Check Point #3 – Calvary Baptist Church- Enter backside off **Gordon Drive**

Check Point #4 – Line up along **West side of Kennedy Ave** beginning at **43rd Street**

Check Point #5 – **43rd Street East and West**- Between **Kennedy and Erie Street**

Check Point #6– **Merkley School Fields**- Enter backside off **5th Street or Erie Street**

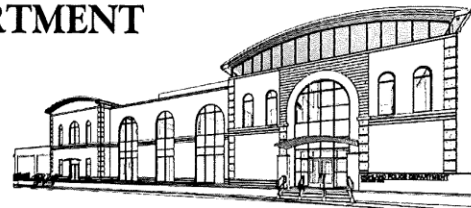




HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD
HIGHLAND, IN 46322-2097
(219) 838-3184

PETER T. HOJNICKI, CHIEF OF POLICE



PARADE PARTICIPANTS

**Any throwing of candy or other items from a vehicle/trailer in the parade is
STRICTLY PROHIBITED!!!**

A significant liability exists as small children...often unattended, run out into the street to secure candies or other items which land near parade vehicles as well as parade attendees being struck by thrown candy/items. We have had some recent close calls and we DO NOT want a situation where a child is seriously injured. An acceptable method of distributing candies or other items is to walk alongside your parade vehicle, nearest the curb-line, and hand the items to the recipients.

Additionally, some incidents of unsafe driving were reported in past years and this is further deemed unacceptable.

The Highland Police Department will be closely monitoring the parade route this year. Please be advised that **ANY** violations will result in your business/organizations **immediate** removal and failure to participate in next year's parade events...in addition to any other applicable charges.

I _____ (Responsible Party/Print Name) understand the above listed rules/implications if not followed, AND will ensure my business/organization conforms to same.

Business/Organization: _____

Parade I.D. # _____ Veh License # _____ Veh color/make _____

Signature: _____ Date: _____

Witness (C.C.E. or other) _____