

**Enrolled Minutes of the Ninety-third Regular or Special Meeting  
For the Twenty-Sixth Highland Town Council  
Special Meeting  
Monday, October 31, 2011**

*Special Meeting.* The Twenty Sixth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, October 31, 2011 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Council President Brian Novak, presided and the Town Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. The meeting was opened with Councilor Dan Vassar reciting the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Konnie Kuiper and Brian Novak. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Rhett L. Tauber, Town Attorney; John M. Bach, Public Works Director; Peter T. Hojnicky, Metropolitan Police Chief; Alex M. Brown, CPRP, and Cecile Petro, Redevelopment Director were present.

**Also Present:** Katy Dowling, Deputy Clerk-Treasurer; Ed Dabrowski, IT Director; and Dan Dernulc, Lake County Councilor and Former Town Councilor were also present.

**Special Orders:**

1. **Adoption Hearing of the Proposed Fiscal Year 2012 Budget for the Town of Highland.**
  - (a) Proofs of Publication: (TIMES: 08-30-2011 & 9-09-2011; POST-TRIB: 9-01-9-09) It was noted that these proofs were previously verified by the Town Attorney at the meeting of October 18, 2011.
  - (b) **Public Hearing.** The Town Council President called the hearing to order. There were no comments written or spoken. The hearing was closed.
  - (c) Consideration of **Introduced Ordinance No. 1500:** An Ordinance of Appropriations and Budget Levies and Rates for the 2012 Budget. Councilor Herak introduced and filed the proposed budget ordinance. There was no further action. *At the special meeting of October 17, 2011, Councilor Herak introduced and filed Ordinance No. 1500. There was no further action pursuant to I.C. 6-1.1-17 et seq.*

Councilor Zemen moved the passage and adoption of Ordinance No. 1500. Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The ordinance was adopted.

**Town of Highland  
ORDINANCE NO. 1500**

**TOWN OF HIGHLAND, LAKE COUNTY, INDIANA**

**AN ORDINANCE FOR APPROPRIATIONS AND TAX RATES  
OF THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA**

**BE IT HEREBY ORDAINED** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** That for the expenses of the Town government and its institutions for the year ending **December 31, 2012**, the sum of **\$13,497,352** as shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law. In addition, for the purpose of raising revenue to meet the necessary expenses of the HIGHLAND CIVIL TOWN Government, a total property tax levy of \$12,420,301 and a total tax rate of \$1.3417 as shown on Budget Form 4-B and included herein. Budget Forms No. 4-A and 4-B for all funds

and departments are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government finance.

**Section 2.** This ordinance shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland, subject to its review and approval by the Department of Local Government Finance.

Introduced and Filed on the 18<sup>th</sup> day of October 2011. Consideration on First Reading not entertained, pursuant to I.C. 6-1.1-17-3(a); I.C. 6-1.1-17-5(a)(8) and I.C. 36-5-3-4.

**DULY ORDAINED AND ADOPTED** this 31<sup>st</sup> Day of October 2011 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**Town of Highland, Indiana  
By its Town Council:**

**Having Voted in the Affirmative:**

/s/ Brian Novak  
/s/ Konnie Kuiper  
/s/ Bernie Zemen  
/s/ Mark Herak  
/s/ Dan Vassar

**Having Voted in the Negative:**

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA  
**Town Clerk-Treasurer** (IC 33-16-4-1; IC 36-5-6-5)

<b>Corporation General Fund:</b> (departmentalized)	<i>Proposed</i>	<b>FY 2012</b> <i>Adopted</i>
<i>Office of the Town Council</i>		
Personnel Services	\$ 79,164	\$ 79,164
Supplies	\$ 700	\$ 700
Other Services & Charges	\$ 198,987	\$ 198,987
Capital Outlays	\$ -	\$ -
<b>Department Total:</b>	<b>\$ 278,851</b>	<b>\$ 278,851</b>
<i>Advisory Board of Zoning Appeals</i>		
Personnel Services	\$ 3,359	\$ 3,359
Supplies	\$ 200	\$ 200
Other Services & Charges	\$ 7,976	\$ 7,976
Capital Outlays	\$ -	\$ -
<b>Department Total:</b>	<b>\$ 11,535</b>	<b>\$ 11,535</b>
<i>Volunteers in Policing</i>		
Personnel Services	\$ 2,720	\$ 2,720
Supplies	\$ 16,089	\$ 16,089
Other Services & Charges	\$ 2,650	\$ 2,650
Capital Outlays	\$ -	\$ -
<b>Department Total:</b>	<b>\$ 21,459</b>	<b>\$ 21,459</b>

*Office of the Clerk-Treasurer*

Personnel Services	\$	104,602	\$	104,602
Supplies	\$	3,400	\$	3,400
Other Services & Charges	\$	55,675	\$	55,675
Capital Outlays	\$	-	\$	-
<b>Department Total:</b>	<b>\$</b>	<b>163,677</b>	<b>\$</b>	<b>163,677</b>

*Building Inspection Department*

Personnel Services	\$	216,165	\$	216,165
Supplies	\$	6,750	\$	6,750
Other Services & Charges	\$	59,745	\$	59,745
Capital Outlays	\$	-	\$	-
<b>Department Total:</b>	<b>\$</b>	<b>282,660</b>	<b>\$</b>	<b>282,660</b>

*Fire Department*

Personnel Services	\$	208,275	\$	208,275
Supplies	\$	31,670	\$	31,670
Other Services & Charges	\$	87,277	\$	87,277
Capital Outlays	\$	12,434	\$	12,434
<b>Department Total:</b>	<b>\$</b>	<b>339,656</b>	<b>\$</b>	<b>339,656</b>

*Plan Commission Dept.*

Personnel Services	\$	2,842	\$	2,842
Supplies	\$	325	\$	325
Other Services & Charges	\$	21,746	\$	21,746
Capital Outlays	\$	-	\$	-
<b>Department Total:</b>	<b>\$</b>	<b>24,913</b>	<b>\$</b>	<b>24,913</b>

*Metropolitan Police Department*

Personnel Services	\$	3,211,388	\$	3,211,388
Supplies	\$	110,500	\$	110,500
Other Services & Charges	\$	825,439	\$	825,439
Capital Outlays	\$	-	\$	-
<b>Department Total:</b>	<b>\$</b>	<b>4,147,327</b>	<b>\$</b>	<b>4,147,327</b>

*Services & Works Board Dept.*

Personnel Services	\$	-	\$	-
Supplies	\$	-	\$	-
Other Services & Charges	\$	686,555	\$	686,555
Capital Outlays	\$	-	\$	-
<b>Department Total:</b>	<b>\$</b>	<b>686,555</b>	<b>\$</b>	<b>686,555</b>

*Town Hall and Monuments Dept.*

Personnel Services	\$	28,190	\$	28,190
Supplies	\$	4,700	\$	4,700
Other Services & Charges	\$	11,275	\$	11,275
Capital Outlays	\$	-	\$	-
<b>Department Total:</b>	<b>\$</b>	<b>44,165</b>	<b>\$</b>	<b>44,165</b>
<b>Fund Total:</b>	<b>\$</b>	<b>6,000,798</b>	<b>\$</b>	<b>6,000,798</b>
Proposed (est.) Rate for the Fund	\$	0.7622	per \$100 dollars of av	
Adopted (Est.) Rate for the Fund	\$	0.7622	per \$100 dollars of av	

**Redevelopment General Fund:**

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 69,355	\$ 69,355
Supplies	\$ 2,000	\$ 2,000
Other Services & Charges	\$ 72,842	\$ 72,842
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 144,197</b>	<b>\$ 144,197</b>
Proposed (est.) Rate for the Fund	\$ 0.0133	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0133	per \$100 dollars of av

Rate for both the Redevelopment General and the Redevelopment Capital is capped at .0333, pursuant to IC 36-7-14-28.

**Redevelopment Capital Fund:**

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 226,100	\$ 226,100
Capital Outlays	\$ 174,000	\$ 174,000
<b>Fund Total:</b>	<b>\$ 400,100</b>	<b>\$ 400,100</b>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Rate for both the Redevelopment General and the Redevelopment Capital is capped at .0333, pursuant to IC 36-7-14-28. 0.0133

**Parks and Recreation Fund:**

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 948,300	\$ 948,300
Supplies	\$ 112,900	\$ 112,900
Other Services & Charges	\$ 921,800	\$ 921,800
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 1,983,000</b>	<b>\$ 1,983,000</b>
Proposed (est.) Rate for the Fund	\$ 0.0950	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0950	per \$100 dollars of av

**Police Pension 1925 Fund:**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ 784,031	\$ 784,031	
Supplies	\$ 310	\$ 310	
Other Services & Charges	\$ 1,105	\$ 1,105	
Capital Outlays	\$ -	\$ -	
<b>Fund Total:</b>	<b>\$ 785,446</b>	<b>\$ 785,446</b>	
Proposed (est.) Rate for the Fund	\$ 0.0010		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0010		per \$100 dollars of av

**Parks Dist Bond & Lease Exempt Fund**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ -	\$ -	
Supplies	\$ -	\$ -	
Other Services & Charges	\$ 532,217	\$ 532,217	
Capital Outlays	\$ -	\$ -	
<b>Fund Total:</b>	<b>\$ 532,217</b>	<b>\$ 532,217</b>	
Proposed (est.) Rate for the Fund	\$ 0.1443		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.1443		per \$100 dollars of av

**Parks Dist Bond & Lease Fund (Regular)**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ -	\$ -	
Supplies	\$ -	\$ -	
Other Services & Charges	\$ 1,020,000	\$ 1,020,000	
Capital Outlays	\$ -	\$ -	
<b>Fund Total:</b>	<b>\$ 1,020,000</b>	<b>\$ 1,020,000</b>	
Proposed (est.) Rate for the Fund	\$ 0.0920		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0920		per \$100 dollars of av

**Corporation Bond Fund**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ -	\$ -	
Supplies	\$ -	\$ -	
Other Services & Charges	\$ 409,560	\$ 409,560	
Capital Outlays	\$ -	\$ -	
<b>Fund Total:</b>	<b>\$ 409,560</b>	<b>\$ 409,560</b>	
Proposed (est.) Rate for the Fund	\$ 0.0958		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0958		per \$100 dollars of av

**Corporation Bond Exempt Fund**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ -	\$ -	
Supplies	\$ -	\$ -	
Other Services & Charges	\$ 126,840	\$ 126,840	
Capital Outlays	\$ -	\$ -	
<b>Fund Total:</b>	<b>\$ 126,840</b>	<b>\$ 126,840</b>	
Proposed (est.) Rate for the Fund	\$ 0.0365		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0365		per \$100 dollars of av

**Motor Vehicle Highway Fund**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ 405,900	\$ 405,900	
Supplies	\$ 202,470	\$ 202,470	
Other Services & Charges	\$ 57,312	\$ 57,312	
Capital Outlays	\$ -	\$ -	
<b>Fund Total:</b>	<b>\$ 665,682</b>	<b>\$ 665,682</b>	
Proposed (est.) Rate for the Fund	\$ -		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -		per \$100 dollars of av

**Local Roads & Streets Fund**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ 70,777	\$ 70,777	
Supplies	\$ -	\$ -	
Other Services & Charges	\$ 225,000	\$ 225,000	
Capital Outlays	\$ -	\$ -	
<b>Fund Total:</b>	<b>\$ 295,777</b>	<b>\$ 295,777</b>	
Proposed (est.) Rate for the Fund	\$ -		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -		per \$100 dollars of av

**Municipal Cum Cap Dev Fund**

	<i>Proposed</i>	<i>Adopted</i>	
Personnel Services	\$ -	\$ -	
Supplies	\$ 7,000	\$ 7,000	
Other Services & Charges	\$ 198,824	\$ 198,824	
Capital Outlays	\$ 156,400	\$ 156,400	
<b>Fund Total:</b>	<b>\$ 362,224</b>	<b>\$ 362,224</b>	
Proposed (est.) Rate for the Fund	\$ 0.0583		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0583		per \$100 dollars of av

The rate is fixed or capped by I.C. 36-9-15.5 et seq.

**Cumulative Cap Imp. Fund**

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 73,228	\$ 73,228
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 73,228</b>	<b>\$ 73,228</b>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

**Law Enf. Ed., Trng., & Supply Fund**

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ 17,700	\$ 17,700
Other Services & Charges	\$ 25,900	\$ 25,900
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 43,600</b>	<b>\$ 43,600</b>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

**Redevelopment Bond Exempt Fund**

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services		
Supplies	\$ -	\$ -
Other Services & Charges	\$ 237,416	\$ 237,416
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 237,416</b>	<b>\$ 237,416</b>
Proposed (est.) Rate for the Fund	\$ 0.0433	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0433	per \$100 dollars of av

**Information & Comm Tech**

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ 2,750	\$ 2,750
Other Services & Charges	\$ 175,230	\$ 175,230
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 177,980</b>	<b>\$ 177,980</b>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

**VIPS/PARKS Public Safety Fund**

	<i>Proposed</i>		<i>Adopted</i>
Personnel Services	\$ 600		\$ 600
Supplies	\$ 5,400		\$ 5,400
Other Services & Charges	\$ -		\$ -
Capital Outlays	\$ -		\$ -
<b>Fund Total:</b>	<b>\$ 6,000</b>		<b>\$ 6,000</b>
Proposed (est.) Rate for the Fund	\$ -		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -		per \$100 dollars of av

**Solid Waste District Grant Fund**

	<i>Proposed</i>		<i>Adopted</i>
Personnel Services			
Supplies	\$ 20,000		\$ 20,000
Other Services & Charges	\$ 123,500		\$ 123,500
Capital Outlays	\$ 20,000		\$ 20,000
<b>Fund Total:</b>	<b>\$ 163,500</b>		<b>\$ 163,500</b>
Proposed (est.) Rate for the Fund	\$ -		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -		per \$100 dollars of av

**Special Events Non Reverting**

	<i>Proposed</i>		<i>Adopted</i>
Personnel Services	\$ 7,102		\$ 7,102
Supplies	\$ 1,000		\$ 1,000
Other Services & Charges	\$ 61,685		\$ 61,685
Capital Outlays	\$ -		\$ -
<b>Fund Total:</b>	<b>\$ 69,787</b>		<b>\$ 69,787</b>
Proposed (est.) Rate for the Fund	\$ -		per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -		per \$100 dollars of av

<b>Total of All Funds:</b>	<b>\$ 13,497,352</b>		<b>\$ 13,497,352</b>
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**2. Fiscal Body Review Approval/Adoption Hearing; Budgets of the Sanitary District and the Waterworks Districts, pursuant to IC 6-1.1-17-20.**

*The Sanitary District Operating Budget is increased over the prior year, owing to its assumption of the solid waste management function. Under amendments to IC 6-1.1-17-20, the Sanitary and Waterworks Districts governing bodies shall submit their respective proposed budgets and property tax levies to the municipal fiscal body. The proposed budget and levy shall be submitted at least fourteen (14) days before the town fiscal body is required to hold budget approval hearings under IC 6-1.1-17. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The Board of Sanitary Commissioners adopted the budget on October 4, 2011. The Board of Waterworks Directors adopted its debt service budget on October 13, 2011. The final adoption vests with the Town Council. At the special meeting of October 17, 2011, Councilor Zemen introduced and filed Enactments No. 2011-41 and 2011-42. There was no further action pursuant to I.C. 6-1.1-17 et seq.*

(a) **Proofs of Publication:** (TIMES: 10-05-2011; POST-TRIB 10-06-2011.) Previously verified. No further action. It was noted that the proof of publication had been verified at the October 18, 2011 meeting.

(b) **Public Hearing.** The Town Council President called the public hearing on the budgets of the Sanitary District and the Waterworks District. There were no comments. The hearing was closed.

(c) **Introduced Enactment No. 2011-41:** An Enactment of Appropriations and Budget Levies and Rates for the 2012 Budgets of the Sanitary District of Highland.

Councilor Herak moved and Councilor Vassar seconded the passage and adoption of Enactment No. 2011-41. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The enactment was adopted.

**Enactment No. 2011-41**  
**of the**  
**TOWN COUNCIL acting as the FISCAL BODY REVIEWING and ACTING UPON**  
**THE BUDGET OF THE SANITARY DISTRICT of the**  
**TOWN of HIGHLAND, LAKE COUNTY, INDIANA**

**AN ENACTMENT for APPROPRIATIONS and TAX RATES**  
**of the SANITARY DISTRICT OF HIGHLAND, LAKE COUNTY, INDIANA**

**BE IT HEREBY ORDAINED AND ENACTED** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** Pursuant to the provisions of IC 6-1.1-17-20 (e), the Town Council of Highland hereby finds and determines the following:

(A) That the Sanitary District is a political subdivision, whose governing body, the Board of Sanitary Commissioners is comprised entirely of non-elected, appointed officials;

(B) That the assessed valuation of the Sanitary District is entirely contained within and is coterminous with the boundaries of the Corporate Town of Highland;

(C) That the percentage increase in the proposed budget for the taxing unit for the ensuing calendar year is more than the result of the assessed value growth quotient determined under **IC 6-1.1-18.5-2 (c)** for the ensuing year minus one (1), thus making *any increase* subject to review;

**Section 2.** That for the expenses of the Highland Sanitary District and its institutions for the year ending **December 31, 2012**, the sum of **\$3,588,508** as shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law. In addition, for the purpose of raising revenue to meet the necessary expenses of the HIGHLAND SANITARY DISTRICT, a total property tax levy of **\$1,917,209** and a total tax rate of **\$0.2648** as shown on Budget Form 4-B and included herein. Budget Forms No. 4-A and 4-B for all funds and departments are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government finance.

**Section 3.** This enactment shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland, Lake County, Indiana for the Board of Sanitary Commissioners of the Sanitary District of Highland, subject to approval by the Department of Local Government Finance.

Introduced as a proposal for public hearing before the Board of Sanitary Commissioners on Tuesday, September 20 2011.

Filed on Friday, September 30, 2011, with the municipal clerk for the municipal fiscal body, which is at least 30 days before the town fiscal body is required to hold budget approval hearings under IC 6-1.1-17.

**APPROVED** by the Board of Sanitary Commissioners of the Town of Highland Sanitary District, Lake County, Indiana on the 4<sup>th</sup> Day of October 2011, by the Board Having been passed by a vote of 4 in favor and 0 opposed.

Introduced and Filed on the 18<sup>th</sup> day of October 2011 before the Town Council. Consideration on First Reading not entertained, pursuant to I.C. 36-5-3-4.

**DULY ORDAINED AND FINALLY ADOPTED** this 31<sup>st</sup> Day of October 2011 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed, pursuant to **IC 6-1.1-17-20(c) and (e)**.

**Town of Highland, Indiana**  
**By its Town Council:**

**Having Voted in the Affirmative:**

**Having Voted in the Negative:**

/s/ Brian Novak  
/s/ Konnie Kuiper  
/s/ Bernie Zemen  
/s/ Mark Herak  
/s/ Dan Vassar

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA  
 Town Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

**Sanitary District Special Operating Fund**  
 (Departmentalized)

<i>Operating Department</i>	<i>Adopted</i>	<i>Final Approval</i>
Personnel Services	\$ 116,734	\$ 116,734
Supplies	\$ 650	\$ 650
Other Services & Charges	\$ 85,120	\$ 85,120
Capital Outlays	\$ 18,000	\$ 18,000
<b>Departmental Total:</b>	<b>\$ 220,504</b>	<b>\$ 220,504</b>
<i>Sanitation and Waste Department</i>	<i>Adopted</i>	<i>Final Approval</i>
Personnel Services	\$ 296,470	\$ 296,470
Supplies	\$ 29,050	\$ 29,050
Other Services & Charges	\$ 1,542,926	\$ 1,542,926
Capital Outlays	\$ -	\$ -
<b>Departmental Total:</b>	<b>\$ 1,868,446</b>	<b>\$ 1,868,446</b>
<b>Fund Total:</b>	<b>\$ 2,088,950</b>	<b>\$ 2,088,950</b>
Adopted (est.) Rate for the Fund	\$ 0.0252	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ 0.0252	per \$100 dollars of av

**Sanitary District Bond and Interest Fund**

	<i>Adopted</i>	<i>Final Approval</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 986,121	\$ 986,121
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 986,121</b>	<b>\$ 986,121</b>
Adopted (est.) Rate for the Fund	\$ 0.1698	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ 0.1698	per \$100 dollars of av

**Sanitary District Bond and Interest Exempt Fund**

	<i>Adopted</i>	<i>Final Approval</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 513,437	\$ 513,437
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 513,437</b>	<b>\$ 513,437</b>
Adopted (est.) Rate for the Fund	\$ 0.0698	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ 0.0698	per \$100 dollars of av

**Total of All San Dist Funds:**    \$        3,588,508        \$        3,588,508

(d) **Introduced Enactment No. 2011-42:** An Enactment of Appropriations and Budget Levies and Rates for the 2012 Budgets of the Waterworks District of Highland.

Councilor Vassar moved and Councilor Herak seconded the passage and adoption of the Enactment No. 2011-42. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The enactment was adopted.

**Enactment No. 2011-42**  
**of the**  
**TOWN COUNCIL acting as the FISCAL BODY REVIEWING and ACTING UPON**  
**THE BUDGET OF THE WATERWORKS DISTRICT of the**  
**TOWN of HIGHLAND, LAKE COUNTY, INDIANA**

**AN ENACTMENT for APPROPRIATIONS and TAX RATES**  
**of the WATERWORKS DISTRICT OF HIGHLAND, LAKE COUNTY, INDIANA**

**BE IT HEREBY ORDAINED AND ENACTED** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** Pursuant to the provisions of IC 6-1.1-17-20 (e), the Town Council of Highland hereby finds and determines the following:

(A) That the Waterworks District is a political subdivision, whose governing body, the Board of Waterworks Directors is comprised entirely of non-elected, appointed officials;

(B) That the assessed valuation of the Waterworks District is entirely contained within and is coterminous with the boundaries of the Corporate Town of Highland;

(C) That the percentage increase in the proposed budget for the taxing unit for the ensuing calendar year is more than the result of the assessed value growth quotient determined under **IC 6-1.1-18.5-2 (c)** for the ensuing year minus one (1), thus making *any increase* subject to review;

**Section 2.** That for the expenses of the Highland Waterworks District and its institutions for the year ending **December 31, 2012**, the sum of **\$392,600** as shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law. In addition, for the purpose of raising revenue to meet the necessary expenses of the HIGHLAND WATERWORKS DISTRICT, a total property tax levy of **\$779,635** and a total tax rate of **\$0.1077** as shown on Budget Form 4-B and included herein. Budget Forms No. 4-A and 4-B for all funds and departments are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government finance.

**Section 3.** This enactment shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland, Lake County, Indiana for the Board of Waterworks Directors of the Waterworks District of Highland, subject to approval by the Department of Local Government Finance.

Introduced as a proposal for public hearing before the Board of Waterworks Directors on Thursday, September 22, 2011.

Filed on Friday, September 30, 2011, with the municipal clerk for the municipal fiscal body, which is at least 30 days before the town fiscal body is required to hold budget approval hearings under IC 6-1.1-17.

**APPROVED** by the Board of Waterworks Directors of the Town of Highland Waterworks District, Lake County, Indiana on the 6<sup>th</sup> Day of October 2011, by the Board Having been passed by a vote of 4 in favor and 0 opposed.

Introduced and Filed on the 18<sup>th</sup> day of October 2011 before the Town Council. Consideration on First Reading not entertained, pursuant to I.C. 36-5-3-4 and IC 6-1.1-17 et seq.

**DULY ORDAINED AND FINALLY ADOPTED** this 31<sup>st</sup> Day of October 2011 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed, pursuant to **IC 6-1.1-17-20(c) and (e)**.

**Town of Highland, Indiana**  
**By its Town Council:**

**Having Voted in the Affirmative:**

/s/ Brian Novak  
/s/ Konnie Kuiper  
/s/ Bernie Zemen

**Having Voted in the Negative:**

/s/ Mark Herak  
 /s/ Dan Vassar

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA  
 Town Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

**Waterworks District Bond and Interest Fund**

	<i>Adopted</i>	<i>Final Approval</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 392,600	\$ 392,600
Capital Outlays	\$ -	\$ -
<b>Fund Total:</b>	<b>\$ 392,600</b>	<b>\$ 392,600</b>
Adopted (est.) Rate for the Fund	\$ 0.1077	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ 0.1077	per \$100 dollars of av

With leave from the Town Council, County Councilor Dan Dernulc spoke briefly about the status of the Lake County Council Budget process. He further reported of his association with a group called the Telephone Pioneers, owing to his employment with AT&T. He further reported on Marcia Warren, a recently deceased member of the Pioneers, who left a financial gift for certain purposes. Part of her financial gift was to be donated to the Parks and Recreation Department for use in establishing a playground, to be named for Ms. Warren as benefactor, to be located as part of the Sharp Athletic Complex.

**Adjournment.** Councilor Vassar moved that the special meeting be adjourned. Councilor Kuiper seconded. Upon a vote *viva voce*, the motion passed. The special meeting of the Highland Town Council of Monday, October 31, 2011 was adjourned at 7:18 O'clock p.m. There was no study session following the special meeting.

Michael W. Griffin, IAMC/MMC/CPFA  
 Clerk-Treasurer