

**Memorandum of the Meeting
Regular Study Session/Meeting
Twenty-Sixth Town Council of Highland
Monday, October 17, 2011**

The regular study session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, October 17, 2011** at the time of 7:36 o'clock p.m., following the Special Meeting of the Town Council to conduct the pre-adoption hearing on the proposed budgets for the Civil Town, the Sanitary District and the Waterworks District for FY 2012, and some other matters determined necessary or desirable.

Silent Roll Call: Councilors Dan Vassar, Bernie Zemen, Mark Herak, Konnie Kuiper and Brian Novak were present. A quorum was attained. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings.

Others present: Katy Dowling, Deputy Clerk-Treasurer was also present.

General Substance of Matters Discussed

1. The Deputy Clerk-Treasurer made a presentation regarding a proposed Wellness Program for the coming year. The presentation and the discussion included discussions about some longer-term choices.

The presentation also solicited feedback from the Town Council regarding workforce incentives to increase participation in the wellness program. It was noted that for FY 2011, only 84 workers participated in the health assessment screening, noting that the 2011 incentive reduced the participating worker's employee premium by one half percent. It was noted that the current incentive was expiring. It was also noted that costs associated with the health assessment were born by the Town and not passed on to the worker or the spouse who is covered by the insurance. It was suggested that this approach be extended again.

The discussion included a suggestion that a discounted membership for workers at the Parks and Recreation Department's fitness center, which is under construction, be tied to participation in the wellness program. It was further noted that the IACT Medical Trust was funding a \$50 gift certificate for every worker that completes the wellness program requirements

2. The Town Council conferred with Shawn Pettit of Lamar Advertising, regarding a proposal to amend the existing license agreement with the Town that permitted Lamar to exchange one side of its billboard at the site of the Water tank on Indianapolis Boulevard with the current traditional single board to an LED Electronic display panel. Lamar proposed to amend the current license and permit the installation of an LED Electronic display panel on the other side of the same billboard. The current license agreement provides for an annual payment of \$15,000, which was paid for the present year. The discussion included the proposed increase in license from its current amount by an additional \$15,000. The discussion also included a discussion of whether or not the matter would require action by the Advisory Board of Zoning Appeals again.

It was suggested that Mr. Pettit contact the Town Attorney, Mr. Tauber, to determine if the matter could be taken up at the plenary business meeting of October 24, 2011.

Mr. Pettit also represented Lamar Advertising's interest in perhaps installing additional LED billboards in sites located in Highland, and sought feedback on the Town Council's inclination to permit additional LED billboards in additional locations, some of which would be on property not owned by the municipality. The Town Council made no suggestion such expansion. It was further noted that Lamar was meeting with the owner(s) of Stan's Bait

Shop, located in Indianapolis Boulevard, about locating such a billboard on property owned by them.

Mr. Pettit departed at this time.

3. The Town Clerk-Treasurer inquired about the readiness of the Town Council to act on the proposed interlocal cooperation agreement, prepared by the attorney to the Lake County Sheriff, to support the state mandated reduction of Public Safety Access Points (PSAP) (911 features) in each county from whatever its current numbers to an amount not greater than two. No guidance was offered.
4. The Town Council discussed reviewing the proposed budgets before the adoption hearing scheduled for Monday, October 31, 2011. It was suggested that the proposed budgets as presented be discussed and reviewed at a study session following the Town Council plenary meeting of Monday, October 24, 2011.

There being no further business to be discussed by the Town Council, the regular study session of the Town Council of **Monday, October 17, 2011**, was adjourned at 8:20 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer